



Sri Devaraj Urs Educational Trust (R.), Tamaka, Kolar  
**R.L. JALAPPA INSTITUTE OF TECHNOLOGY**  
[ Affiliated to VTU, Approved by AICTE, Recognized by Govt. of Karnataka ]  
Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Ref: RLJIT/HC/2022-23/01

Date: 17/07/2023

**Circular**

It is hereby informed to all Gents and Ladies wardens and student representatives to attend the Hostel Meeting scheduled on **19/07/2023 (Wednesday) at 04.30 pm** at the **Conference Hall** without fail.

Agenda:

1. Students academic related issues.
2. Establishment of New Ladies Hostel block for MBA students.
3. Requirement of Cupboards.
4. Requirement of 3000L Water Storage.
5. Food Menu discussion.
6. Others if any

  
Chairperson 17/7/2023

(Principal)

**PRINCIPAL**

**R.L. JALAPPA INSTITUTE OF TECHNOLOGY**  
Kodigehalli, Doddaballapur-561203.Karnataka.

Copy to:

- i. The Vice-Chairman, SDUET
- ii. The CEO, RLJGI
- iii. Gents & Ladies Hostel Office
- iv. Gents and Ladies Hostel Notice Boards



(A Unit of Sri Devaraj Urs Educational Trust, Kolar)  
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(Affiliated to VTU, Belagavi and Approved by AICTE, New Delhi)

Doddaballapur-561203, Bengaluru Rural

**Office of the Principal**

Ph:080-27625381 Extn :202,Email : principal@rljit.in



## PROCEEDINGS OF THE HOSTEL COUNCIL MEETING

<b>MeetingName:</b>	<b>Minutes of meeting of the Hostel Council Meeting</b>		
<b>Dateof Meeting:</b>	19-7-2023(Wednesday)	<b>Meeting Reference number:</b>	RLJIT/2023/01
		<b>Time:</b>	04:30 PMto 06:00PM
<b>MeetingFacilitator:</b>	Dr. P. Vijayakarthish Principal	<b>Location:</b>	Conference Hall

### 1.Meeting Agenda

- 1.To discuss about the Hostel grievances in the hostel premises.

### 2.Attendees list

S.L	Name	Designation	Present/Absent
1.	Dr.P.Vijayakarthish	Principal	Present <i>P.V.</i>
2.	Dr.Shivaprasad K M	Vice-Principal	Present <i>Shivaprasad</i>
3.	Mr.ShankarNB	Assoc.Prof., Boys & Girls Hostel Warden,RLJIT	Present <i>Shankar</i>
4.	Ms.Aarthi V	AP, Junior Girls Hostel Warden,RLJIT	Present <i>Aarthi V</i>
5.	Mr. Praveen	AP, Boys Hostel Warden,RLJIT	Absent
6.	Ms. Manjula	IT team, Senior Girls Hostel Warden, RLJIT	Present <i>Manjula</i>
7.	Sai Amrutha	II sem CSE	Present <i>Sai</i>
8.	Sowmya	II sem CSE	Present <i>Sowmya</i>
9.	Nikitha R	IV sem ECE	Present <i>Nikitha</i>
10.	Chandana	IV sem CSE	Present <i>Chandana</i>
11.	Nandhini	VI sem ECE	Present <i>Nandhini</i>
12.	Sravani P	VI sem ECE	Present <i>Sravani P.</i>
13.	Sayyad Md. Thaheer	II sem ECE	Present <i>Sayyad</i>
14.	AnupBileyali	II sem AIML	Present <i>Anup</i>
15.	Srivasta U Naggannavar	IV sem ECE	Present <i>Srivasta</i>
16.	Pranay Sai P	II sem DS	Present <i>Pranay</i>
17.	Nani R	VI sem ECE	Present <i>Nani</i>
18.	Vinod Kumar B G	VI sem CSE	Present <i>Vinod</i>
19.	Chandrasekar R	VI sem ECE	Present <i>Chandrasekar</i>
20.	Gogla Praveen Kumar	IVsem ECE	Present <i>Gogla</i>



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**3.PointsdiscussedduringtheMeeting**

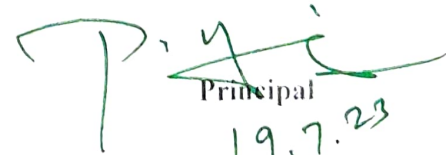
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Dr. Shivaprasad K M addressed the hostel students in the meeting to genuinely express about the stay in the hostel and the facilities.		04:30 pm
2.	First year boys expressed their views that they were happy, comfortable and safe being the hostel.		04:45 pm
3.	First year girls requested for WiFi facility in the hostel for doing online courses.	Within one month WiFi facility will be provided was assured by Mr. Shankar. Warden	4:45 pm
4.	Hot water and plywood work issues was opened by senior boys.	Mr. Shankar assured that it will addressed as soon as possible.	04:55 pm
5.	Washroom cleaning should be done twice a week was requested by the both Senior boys and girls hostel buildings.	This issue will sorted immediately by Mr. Shankar and Ms. Manjula, Wardens	05:10 pm
6.	Food shortage in the juniors girls hostel.	It will be taken care by Ms. Aarthi V, Warden	05:20 pm
7.	Change in the food menu on Friday's Snack & night – dinner, Saturday's breakfast and Thursday's dinner	It was immediately changed by taking suggestions from student volunteers by asking them to suggest the alternative for the food change menu	05:35 pm
8.	Awareness program on wastage of food in the boys and girls hostel.	Addressed by Principal, Dr. Vijaykarthik P and Vice-principal, Dr. Shivaprasad K M and by Mr. Shankar N B, Warden.	05:40 pm
9.	Awareness of disciplined hostel life for both boys and girls.	Addressed by Principal, Dr. Vijaykarthik P and Vice-principal, Dr. Shivaprasad K M and by Mr. Shankar N B, Warden.	05:50 pm
10.	Boys requested for permission to have sports events for hostelites.	Mr. Shankar N B has given permission to conduct sports events but should be carried out in a disciplined way.	05:55 pm

**Place: Doddaballapur**

**Date:19-07-2023**

Copyto:-

- TheViceChairman,RLJGI
- TheCEO,RLJGI
- Principal
- VicePrincipal
- HostelWardens(Boys&GirlsHostel)
- PAtoPrincipal

  
Principal  
19.7.23

**PRINCIPAL**

R.L. JALAPPA INSTITUTE OF TECHNOLOGY  
Kodigehalli, Doddaballapur-561203, Karnataka



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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Ref: RLJIT/HC/2021-22/01


Date: 02/09/2022

## Circular

It is hereby informed to all Gents and Ladies wardens and student representatives to attend the Hostel Meeting scheduled on **07/09/2022 (Wednesday) at 3.30 pm** at the **Conference Hall** without fail.

Agenda:

1. Students academic related issues.
2. Need Solar Tubes for increased strength of students.
3. Installation of Extra RO filters.
4. Repair and painting of few rooms.
5. Food Menu discussion.
6. Installation of Wi-Fi.
7. UPS installation.
8. CCTV installation.
9. Others if any

  
Chairperson  
(Principal) 02/09/2022

**PRINCIPAL**

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**Kodigehalli, Doddaballapur-561203, Karnataka.**

Copy to:

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## PROCEEDINGS OF THE HOSTEL COUNCIL MEETING

<b>Meeting Name:</b>	<b>Minutes of meeting of the Hostel Council Meeting</b>		
<b>Date of Meeting:</b>	<b>07/09/2022 (Wednesday)</b>	<b>Meeting Reference number:</b>	RLJIT/HC/2021-22/01
		<b>Time:</b>	03:30 PM to 05:30PM
<b>Meeting Facilitator:</b>	Dr. M Sreenivasa Reddy Principal	<b>Location:</b>	Conference Hall

### 1.Meeting Agenda

1. Students academic related issues.
2. Need Solar Tubes for increased strength of students.
3. Installation of Extra RO filters.
4. Repair and painting of few rooms.
5. Food Menu discussion.
6. Installation of Wi-Fi.
7. UPS installation.
8. CCTV installation.
9. Others if any

### 2.Attendees list

S.L	Name	Designation	Present/Absent
1.	Dr. M Sreenivasa Reddy	Principal	Present <i>[Signature]</i>
2.	Dr.Shivaprasad K M	Vice-Principal	Present <i>[Signature]</i>
3.	Mr.Shankar N B	Assoc.Prof.,Gents & Ladies Hostel Warden,RLJIT	Present <i>[Signature]</i>
4.	Ms.Aarthi V	AP, Junior Ladies Hostel Warden,RLJIT	Present <i>[Signature]</i>
5.	Ms. Manjula	IT team, Senior Ladies Hostel Warden, RLJIT	Present <i>[Signature]</i>
6.	Madhumita	VIII sem CSE	Present <i>[Signature]</i>
7.	Harsha	VIII sem CSE	Present <i>[Signature]</i>



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8.	Nikitha R	VI sem ECE	Present <i>Nikitha R</i>
9.	Chandana	II sem CSE	Present <i>Chandana</i>
10.	Nandhini	IV sem ECE	Present <i>Nandhini</i>
11.	Sravani P	IV sem ECE	Present <i>Sravani P</i>
12.	Sandhya Rani	VIII sem ECE	Present <i>Sandhya Rani</i>
13.	Niranjan	VIII sem ME	Present <i>Niranjan</i>
14.	Srivasta U Naggannavar	VI sem ECE	Present <i>Srivasta U Naggannavar</i>
15.	<i>Batta Siva Jyothi</i>	VIII sem ECE	Present <i>Batta Siva Jyothi</i>
16.	Nani R	IV sem ECE	Present <i>Nani R</i>
17.	Vinod Kumar B G	IV sem CSE	Present <i>Vinod Kumar B G</i>
18.	Chandrasekar R	IV sem ECE	Present <i>Chandrasekar R</i>
19.	Gogla Praveen Kumar	II sem ECE	Present <i>Gogla Praveen Kumar</i>
20.	Bhavani	VI sem ME	Present <i>Bhavani</i>



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**3. Points discussed during the Meeting**

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Principal addressed the hostel students in the meeting to genuinely express about the grievances related to Hostel.		03:30 pm
2.	Students requested for extension of supply of hot water in the morning.	Assured to provide by the Warden Mr. Shankar	03:45 pm
3.	To add more number of solar tube panels for both Gents and Ladies Hostel.	Principal	03:55 pm
4.	To Install extra RO filter at the second floor of both Gents and Ladies Hostel.	Principal	04:05 pm
5.	Repair and painting to be done for few rooms in the Senior Ladies Hostel.	This issue will sorted immediately by Mr. Shankar and Ms. Manjula, Wardens	04:10 pm
6.	Selection for food menu for each day in a week was done according to student's choice which fits within the estimated budget.	Wardens	05:00 pm
7.	Awareness program on wastage of food in the boys and girls hostel.	Addressed by Principal and Vice-principal	05:10 pm
8.	Students requested for high speed Wi-Fi without interruption.	Principal	05:20 pm
9.	Provision of UPS for Wi-Fi	Principal	05:25 pm
10.	Wind up of the meeting	Principal	05:30 pm

**Place: Doddaballapur**

**Date: 07-09-2022**

Copy to:-

- The Vice Chairman, RLJGI
- The CEO, RLJGI
- Principal
- Vice Principal
- Hostel Wardens (Gents & Ladies Hostel)
- PA to Principal

  
Principal

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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Ref: RLJIT/HC/2020-21/01


Date: 21/09/2021

## **Circular**

It is hereby informed to all Gents and Ladies wardens and student representatives to attend the Hostel Meeting scheduled on **27/09/2021 (Wednesday) at 3.30 pm** at the **Conference Hall** without fail.

### Agenda:

1. Covid-19 first vaccination dose to be compulsory for Hostel staff and students.
2. Quarantine of Hostel students for one week after coming back from hometown.
3. Sanitization of Hostel Rooms and premises.
4. Covid-19 SOP to be followed as per Govt. guidelines.
5. Installation of Sanitizer stand at the entrance of Gents and Ladies Hostel.
6. Provision for Hot drinking Water.
7. Others if any

  
Chairperson  
(Principal) 21/9/2021

**PRINCIPAL**

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<b>Dateof Meeting:</b>	27-09-2021(Wednesday)	<b>MeetingR eferencen umber:</b>	RLJIT/HC/2020-21/01
		<b>Time:</b>	03:30 PM to 05:00PM
<b>MeetingFacilitator:</b>	Dr. M Sreenivasa Reddy Principal	<b>Location:</b>	Online Zoom Meeting

### 1.Meeting Agenda

1. Covid-19 first vaccination dose to be compulsory for Hostel staff and students.
2. Quarantine of Hostel students for one week after coming back from hometown.
3. Sanitization of Hostel Rooms and premises.
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S.L	Name	Designation	Present/Absent
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2.	Dr.Shivaprasad K M	Vice-Principal	Present <i>[Signature]</i>
3.	Mr. Shankar N B	Assoc.Prof., Gents & Ladies Hostel Warden,RLJIT	Present <i>[Signature]</i>
4.	Ms.Aarthi V	AP, Junior Ladies Hostel Warden,RLJIT	Present <i>[Signature]</i>
5.	Ms. Rekha M S	AP, Senior Ladies Hostel Warden, RLJIT	Present <i>[Signature]</i>
6.	Madhumita	VI sem CSE	Present <i>[Signature]</i>
7.	Harsha	VI sem CSE	Present <i>[Signature]</i>
8.	Siva Jyothi	VIII sem ECE	Present <i>[Signature]</i>



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9.	Hemanth S	VIII sem CSE	Present <i>Hemanth</i>
10.	Nandhini	II sem ECE	Present <i>Nandhini</i>
11.	Sravani P	II sem ECE	Present <i>Sravani P</i>
12.	Sandhya Rani	VI sem ECE	Present <i>Sandhya Rani</i>
13.	Niranjan	VI sem ME	Present <i>Niranjan</i>
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15.	Guru Shankar	VIII sem ECE	Present <i>Guru Shankar</i>
16.	Nani R	II sem ECE	Present <i>Nani R</i>
17.	Vinod Kumar B G	IV sem CSE	Present <i>Vinod Kumar B G</i>
18.	Chandrasekar R	II sem ECE	Present <i>Chandrasekar R</i>
19.	Rohini	VIII sem CSE	Present <i>Rohini</i>
20.	Bhavani	II sem ME	Present <i>Bhavani</i>



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### 3.PointsdiscussedduringtheMeeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Principal addressed the hostel students in the online meeting regarding COVID-19 SOP procedure for final year students.	Principal	03:30 pm
2.	To procedure certificate of first vaccination dose taken, for staying in the hostel.	Wardens	03:45 pm
3.	To Quarantine the hostel students once they return back from their hometown for a week.	Wardens	04:00 pm
4.	To Sanitize the hostel premises for the safety of the students and hostel staffs.	Principal and wardens	04:15 pm
5.	To provide Hot drinking water all the time to the hostel students and staffs by providing kettle.	Principal and wardens	04:30 pm
6.	To Carry the sanitizer and wear mask all the time by the hostel students and staffs.	Principal and wardens	05:00 pm

Place: Doddaballapur

Date:27-09-2021

Copy to:-

- The Vice Chairman,RLJGI
- The CEO,RLJGI
- Principal
- Vice Principal
- Hostel Wardens (Gents & Ladies Hostel)
- PA to Principal

*[Handwritten Signature]*  
Principal

**PRINCIPAL**

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