



(A Unit of Sri Devaraj Urs Educational Trust, Kolar)
R L JALAPPA INSTITUTE OF TECHNOLOGY
(Affiliated to VTU, Belagavi and Approved by AICTE, New Delhi)
Doddaballapur-561203, Bangalore Rural



Date:11/08/2023

Industry Institute Committee

Circular

A meeting will be held for Industry Institute committee members on 12/08/2023, at 10.30 am in the Conference Hall. All the committee members are informed to attend the same without fail.

Agenda:

- Organizing entrepreneurship programs
- Certification courses
- Conduction of skill development programs
- Others if any

PRINCIPAL

R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203,Karnataka.

Chairperson
(Nagesh H C)



R.L. JALAPPA INSTITUTE OF TECHNOLOGY

DODDABALLAPUR - 560123

Bengaluru (Rural), Karnataka, India

Approved by AICTE, New Delhi | Affiliated to VTU, Belagavi

website: <https://rljit.in> | email : principal@rljit.in | Fax:080-27625380

Industry Institute Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Industry Institute Committee		
Date of Meeting:	12/08/2023 (Saturday)	Meeting Reference number:	RLJIT/II/2022-23/03
		Time:	10.30 am to 10:45 am
Meeting Facilitator:	Mr. Nagesh H C Asst. Professor, Dept of ME	Location:	Conference hall

1. Meeting Agenda

- Organizing enterprenuership programs
- Certification courses
- Conduction of skill development programs
- Others if any

2. Attendees list

S.No	Name	Designation	Present / Absent	Signature
1.	Mr. Nagesh H C	Chairperson	Present	
2.	Ms. M S Rekha	Member	Present	
3.	Mr. Vijay Kumar	Member	Present	
4.	Mr. Mahesh Kumar K L	Member	Present	
5.	Bhoomika N	Student member	Present	
6.	M. Yashaswini	Student member	Present	
7.	Nikil B M	Student member	Present	
8.	M Pavan Kumar Reddy	Student member	Present	

3.Implementation of Previous Industry Institute meeting

Agenda	Status of Implementation	Remarks
Industry Visit to SAP Company	students visit to SAP company, Bangalore on 27/07/23 and company people trained regarding how to build the resume and how to face the interview. successfully implemented the task.	Completed.



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4. Points discussed during the Meeting

S.No	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Discussed regarding organizing of enterprenuership programs and training programs to the 6 th semester students	All HOD'S and Committee members	10.30 am
2.	Discussed to have student interaction in all class rooms to do online certification courses by students.	Committee members	10.35 am
3	Conducting skill development programs by inviting expert from industry	All HOD'S and Committee members	10.40 am

Place : Doddaballapur

Date: 12/08/2023

Nagesh H C
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Quality of academic and R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. o/c



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Date:02/06/2023

Industry Institute Committee

Circular

A meeting will be held for Industry Institute committee members on 03/06/2023, at 2.00 pm in the Conference Hall. All the committee members are informed to attend the same without fail.

Agenda:

- Planning of Industrial visit to students
- Student Internships of IV Semester
- Others if any

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Industry Institute Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Industry Institute Committee		
Date of Meeting:	03/06/2023 (Saturday)	Meeting Reference number:	RLJIT/II/2022-23/02
		Time:	2:00 pm to 2.15 pm
Meeting Facilitator:	Mr. Nagesh H C Asst. Professor, Dept of ME	Location:	Conference hall

1. Meeting Agenda

- Planning of Industrial visit to students
- Student Internships of IV Semester
- Others if any

2. Attendees list

S.No	Name	Designation	Present / Absent	Signature
1.	Mr. Nagesh H C	Chairperson	Present	
2.	Ms. M S Rekha	Member	Present	
3.	Mr. Vijay Kumar	Member	Present	
4.	Mr. Mahesh Kumar K L	Member	Present	
5.	Bhoomika N	Student member	Present	
6.	M. Yashaswini	Student member	Present	
7.	Nikil B M	Student member	Present	
8.	M Pavan Kumar Reddy	Student member	Present	

3. Points discussed during the Meeting

S.No	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Discussed and planned for one industrial visit to 4 th and 6 th semester students	All HOD's and committee members	2.00 pm
2.	Successfully completed the IV Semester students their internships and asked to	committee members	2.05 pm



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Industry Institute Committee

	maintain the record in database.		
3.	discussed to have creating and updating industry relevant curriculum and courses	All HOD's	2.10 pm

Place : Doddaballapur

Date: 03/06/2023

Nagesh H C
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Quality of academic and R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. o/c



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Date:16/05/2023

Industry Institute Committee

Circular

A meeting is held for Industry Institute committee members on 17/05/2023 at 11.00 am in the Conference Hall. All the committee members are informed to attend the same without fail.

Agenda:

- Internships
- MOUs & Consultancies
- Others if any

Chairperson
(Nagesh H C)

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Industry Institute Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Industry Institute Committee		
Date of Meeting:	17/05/2023 (Wednesday)	Meeting Reference number:	RLJIT/II/2022-23/01
		Time:	11:00 am to 11.15 am
Meeting Facilitator:	Mr. Nagesh H C Asst. Professor, Dept of ME	Location:	Conference hall

1. Meeting Agenda

- Internships
- MOUs & Consultancies
- Others if any

2. Attendees list

S.No	Name	Designation	Present / Absent	Signature
1.	Mr. Nagesh H C	Chairperson	Present	
2.	Ms. M S Rekha	Member	Present	
3.	Mr. Vijay Kumar	Member	Present	
4.	Mr. Mahesh Kumar K L	Member	Present	
5.	Bhoomika N	Student member	Present	
6.	M. Yashaswini	Student member	Present	
7.	Nikil B M	Student member	Present	
8.	M Pavan Kumar Reddy	Student member	Present	

3. Points discussed during the Meeting

S.No	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Discussed regarding the Student Internships and interacted in class rooms	committee members	11.00 am
2.	Informed to collect information of MOU'S and consultancies details in all	committee members	11.05 am



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	departments and maintain the records		
3.	Maintain all the student database in all departments for communication purpose	committee members and class coordinators	11:10 am
4.	Discussed to conduct sessions to make students industry ready by inviting industry experts as resource person which benefit to the students for entrepreneurial activities.	All HOD's and committee members	11.12 am

Place : Doddaballapur

Date: 17/05/2023

Nagesh H C
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Quality of academic and R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
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Date:23/11/2022

Industry Institute Committee

Circular

A meeting is held for Industry Institute committee members on 24/11/2022, at 11.30 am in the Conference Hall. All the committee members are informed to attend the same without fail.

Agenda:

- Framing of committee
- Roles and responsibilities
- Planning of Skill development programs
- Others if any

Chairperson
(Nagesh H C)

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Industry Institute Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Industry Institute Committee		
Date of Meeting:	24/11/2022 (Thursday)	Meeting Reference number:	RLJIT/II/2021-22/01
		Time:	11:30 am to 11.40 am
Meeting Facilitator:	Mr. Nagesh H C Asst. Professor, Dept of ME	Location:	Conference hall

1. Meeting Agenda

- Framing of committee
- Roles and responsibilities
- Planning of Skill development programs
- Others if any

2. Attendees list

S.No	Name	Designation	Present / Absent	Signature
1.	Mr. Nagesh H C	Chairperson	Present	
2.	Ms. M S Rekha	Member	Present	
3.	Mr. Vijay Kumar	Member	Present	
4.	Mr. Mahesh Kumar K L	Member	Present	
5.	Ms. Shreya Kulkarni	Student member	Present	
6.	Ms. Aparna	Student member	Present	
7.	Mr. Raj Varun	Student member	Present	
8.	Mr. Pavan Kumar Reddy	Student member	Present	

3. Points discussed during the Meeting

S.No	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	For the academic year 2021-22, formed the committee with chairperson and members from each department	HOD'S and principal	11.30 am



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2.	Discussed the Roles and responsibilities of committee with principal, committee head and members	Committee members	11.32 am
3.	Maintain all the student database in all departments for communication purpose	committee members and class coordinators	11:35 am
4.	Discussed to conduct skill development programs to make students industry ready	All HOD's and committee members	11.37 am
5	Student representatives requested for taking of industrial visit to the companies	All HOD's	11:40 am

Place : Doddaballapur

Date: 24/11/2022

Nagesh H C
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Quality of academic and R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
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Date:01/09/2022

Industry Institute Committee

Circular

A meeting is held for Industry Institute committee members on 02/09/2022, at 2.00 pm in the Conference Hall. All the committee members are informed to attend the same without fail.

Agenda:

- Student certification courses
- Internships
- others if any

Chairperson
(Nagesh H C)

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Industry Institute Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Industry Institute Committee		
Date of Meeting:	02/09/2022 (Friday)	Meeting Reference number:	RLJIT/II/2021-22/02
		Time:	2:00 pm to 2.15 pm
Meeting Facilitator:	Mr. Nagesh H C Asst. Professor, Dept of ME	Location:	Conference hall

1. Meeting Agenda

- Student certification courses
- Internships
- others if any

2. Attendees list

S.No	Name	Designation	Present / Absent	Signature
1.	Mr. Nagesh H C	Chairperson	Present	
2.	Ms. M S Rekha	Member	Present	
3.	Mr. Vijay Kumar	Member	Present	
4.	Mr. Mahesh Kumar K L	Member	Present	
5.	Abitha R	Student member	Present	
6.	N Guna Eswar Prakash	Student member	Present	
7.	B Lokesh Kumar	Student member	Present	
8.	B Yogesh	Student member	Present	

3. Points discussed during the Meeting

S.No	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Discussed regarding to motivate students to take up more certification courses and submit the certificate of completion to the class co ordinators and department	committee members and class co ordinators	2.00 pm



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	committee co ordinators		
2.	Discussed regarding the Student Internships and to interact with students in class rooms in all departments	committee members	2.05 pm
3.	discussed to have creating and updating industry relevant curriculum and courses by invited talks from industry experts	All HOD's	2.10 pm

Place : Doddaballapur

Date: 02/09/2022

Nagesh H C
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Quality of academic and R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
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Date:17/06/2021

Industry Institute Committee

Circular

A meeting will be held for Industry Institute committee members on 18/06/2021, at 2.00 pm in the conference hall. All the committee members are informed to attend the same without fail.

Agenda:

- Planning of Industrial visit to students
- Student certification courses
- Others if any

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Industry Institute Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Industry Institute Committee		
Date of Meeting:	18/06/2021 (Friday)	Meeting Reference number:	RLJIT/II/2020-21/02
		Time:	2:00 pm to 2.15 pm
Meeting Facilitator:	Mr. Nagesh H C Asst. Professor, Dept of ME	Location:	Conference hall

1. Meeting Agenda

- Planning of Industrial visit to students
- Student certification courses
- Others if any

2. Attendees list

S.No	Name	Designation	Present / Absent	Signature
1.	Mr. Nagesh H C	Chairperson	Present	
2.	Ms. M S Rekha	Member	Present	
3.	Mr. Vijay Kumar	Member	Present	
4.	Mr. Mahesh Kumar K L	Member	Present	
5.	Abitha R	Student member	Present	
6.	N Guna Eswar Prakash	Student member	Present	
7.	B Lokesh Kumar	Student member	Present	
8.	B Yogesh	Student member	Present	

3. Points discussed during the Meeting

S.No	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Discussed and planned for one industrial visit to 4 th and 6 th semester students	All HOD's and committee members	2.00 pm
2.	Informed to convey information to all students to do online certification courses	committee members and class co ordinators	2.05 pm



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Industry Institute Committee

	and submit the certificate to the department committee co ordinators and class co ordinators		
3.	discussed to have creating and updating industry relevant curriculum and courses by invited talks from industry experts	All HOD's	2.10 pm

Place : Doddaballapur

Date: 18/06/2021

Nagesh H C
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Quality of academic and R&D
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- vi. All the HoDs to circulate among the staff
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Date:24/03/2021

Industry Institute ommittee

Circular

A meeting is held for Industry Institute committee members on 25/03/2021 at 11.00 am in the Conference Hall. All the committee members are informed to attend the same without fail.

Agenda:

- Formation of committee members
- MOUs & Consultancies
- Others if any

Chairperson
(Nagesh H C)

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Industry Institute Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Industry Institute Committee		
Date of Meeting:	25/03/2021 (Thursday)	Meeting Reference number:	RLJIT/II/2020-21/01
		Time:	11:00 am to 11.15 am
Meeting Facilitator:	Mr. Nagesh H C Asst. Professor, Dept of ME	Location:	Conference hall

1. Meeting Agenda

- Formation of committee members
- MOUs & Consultancies
- Others if any

2. Attendees list

S.No	Name	Designation	Present / Absent	Signature
1.	Mr. Nagesh H C	Chairperson	Present	
2.	Ms. M S Rekha	Member	Present	
3.	Mr. Vijay Kumar	Member	Present	
4.	Mr. Mahesh Kumar K L	Member	Present	
5.	Abitha R	Student member	Present	
6.	N Guna Eswar Prakash	Student member	Present	
7.	B Lokesh Kumar	Student member	Present	
8.	B Yogesh	Student member	Present	

3. Points discussed during the Meeting

S.No	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Preparation of committee and discussed the roles and responsibilities	HOD'S and committee members	11.00 am
2.	Informed to collect information of MOU'S and consultancies tie up details in	committee members	11.05 am



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Industry Institute Committee

	all departments and maintain the records		
3.	Maintain all the student database in all departments for communication purpose	committee members and class coordinators	11:10 am
4.	Discussed to conduct skill programs to make students industry ready	All HOD's and committee members	11.12 am
5	Student representatives requested for taking of industrial visit to the companies	All HOD's	11:15 am

Place : Doddaballapur

Date: 25/03/2021

Nagesh H C
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
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- vi. All the HoDs to circulate among the staff
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