



R.L. JALAPPA INSTITUTE OF TECHNOLOGY

(Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi)
Doddaballapur-561203, Bengaluru Rural District, Karnataka, India.
email: principal@rljit.in | website: www.rljit.in | Phone: 080 27626800



Date: 20.02.2023

CIRCULAR

A meeting is concerned on 27/02/2023 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda;

1. Procurement of books
2. Renewal of e-resources.
3. Procurement of Library Management software

Committee Chairperson

Copy to:

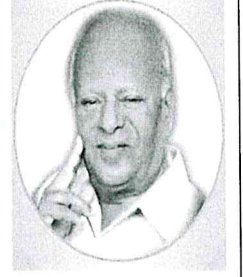
- 1) Prof. Dr Hanumanthe Gowda
- 2) Prof. Lavanya Vaishnavi D A
- 3) Prof. Vinaya Kumard
- 4) Prof. N R Madhu
- 5) Miss. Soumya H R
- 6) Mr. Chethan Reddy
- 7) Miss. Nalina L
- 8) Mr Shankara Reddy A N

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Karnataka



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website : <https://rljit.in> | email : principal@rljit.in | Fax:080-27625380



DEPARTMENT OF LIBRARY & INFORMATION CENTER

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	27.02.2023	Meeting Reference number:	RLJIT/LIB/LCM/2022-23/02
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

1. Procurement of books
2. Renewal of e-resources
2. Procurement of Library Management Software

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr Hanumanthe Gowda	Associate Prof	ME	Present <i>hgw</i>
2	Prof. Lavanya Vaishnavi D A	Assistant Professor	E&CE	Present <i>LVA</i>
3	Prof. Vinaya Kumar	Assistant Professor	CS&E	Present <i>VK</i>
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present <i>Madhu</i>
5	Miss. Soumya H R	Student	CS&E	Present <i>Soumya</i>
6	Mr. Chethan Reddy	Student	E&CE	Absent <i>Chethan</i>
7	Miss. Nalina L	Student	ME	Present <i>Nalini</i>
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present <i>Shankar</i>



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Procurement of book	Procured the first year formula hand books-71 nos	
2	Procurement of UPS batteries	Procured the 20nos of UPS batteries	
3	Procurement of Xerox machine	Procured the one Xerox machine	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the procurement of books	Mr Shankara Reddy A N	11.15am
2	Discussed about the renewal of e-resources for the year of 2022-23	Mr Shankara Reddy A N	11.20am
3	Discussed about the procurement of Library Management Software	Dr Hanumanthe gowda	11.30am

Place: Doddaballapur

Date: 27-02-2023


Committee Chairperson

Copy to:-

- The Vice Chairman, RLJGI
- The CEO, RLJGI
- Director – HRD
- Director – Admin., & R&D
- Vice Principal
- All the HoDs to circulate among the staff
- Placement Officer, Librarian, Student Welfare Officer & PED
- Admission Incharge
- All Superintendents (Office, Accounts, Exam)
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- PA to Principal



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Date: 12.10.2022

CIRCULAR

A meeting is concerned on 21/10/2022 at 10AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda;

1. Procurement of books
2. Procurement of UPS Batteries.
3. Procurement of Xerox machine

Committee Chairperson

Copy to:

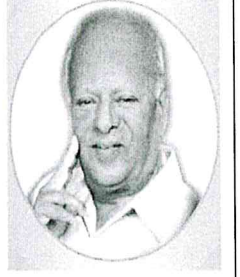
- 1) Prof. Dr Hanumanthe Gowda
- 2) Prof. Lavanya Vaishnavi D A
- 3) Prof. Vinaya Kumard
- 4) Prof. N R Madhu
- 5) Miss. Soumya H R
- 6) Mr. Chethan Reddy
- 7) Miss. Nalina L
- 8) Mr Shankara Reddy A N

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DEPARTMENT OF LIBRARY & INFORMATION CENTER

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	21.10.2022	Meeting Reference number:	RLJIT/LCM/2022-23/01
		Time:	10AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

1. Procurement of Books
2. Procurement of UPS Batteries
3. Procurement of Xerox machine

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr Hanumanthe Gowda	Associate Prof	ME	Present
2	Prof. Lavanya Vaishnavi D A	Assistant Professor	E&CE	Present
3	Prof. Vinaya Kumar	Assistant Professor	CS&E	Present
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present
5	Miss. . Soumya H R	Student	CS&E	Present
6	Mr. Chethan Reddy	Student	E&CE	Present
7	Miss. Nalina L	Student	ME	Present
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present

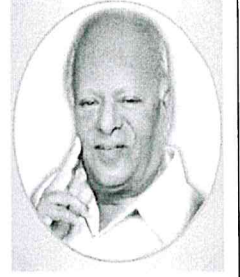
Minutes of Department Meeting | R.L.Jalappa Institute of Technology | Doddaballapur, Bengaluru (Rural), India- Pin- 561203


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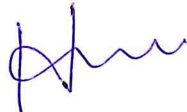
1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Renewal of e resources	E resources renewed for the year 2021-22	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the procurement of books	Mr Shankara Reddy A N	10.15AM
2	Discussed about the procurement of 20nos of UPS batteries	Dr Hanumanthe Gowda	10.25AM
	Discussed about the procurement of one advanced Xerox machine	N R Madhu	10.30AM

Place: Doddaballapur


Committee Chairperson

Date: 21-10-2022

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members
- xiii. o/c



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Date: 01.03.2022

CIRCULAR

A meeting is concerned on 09.03.2022 at 2.30PM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda;

1. Renewal of e resources.


Committee Chairperson

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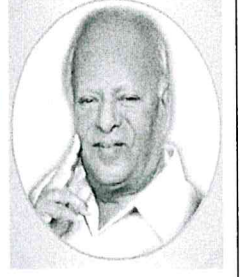
- 1) Dr Anil Kumar
- 2) Prof. Rekha M S
- 3) Prof. Kumar swamy
- 3) Prof. Meenakhi H
- 4) Miss. Gowthami M
- 5) Mr R Pavan
- 7) Miss. Shreya
- 8) Shankara Reddy A N


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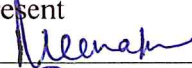


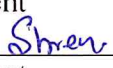
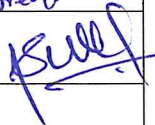
PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	09.03.2022	Meeting Reference number:	RLJIT/LCM/2021-22/02
		Time:	2.30PM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

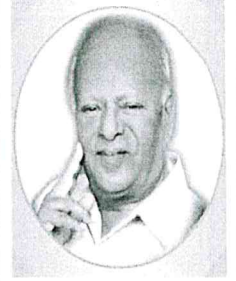
1. Renewal of e resources

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr Anil Kumar	Associate Prof	E&CE	Present 
2	Prof. Rekha M S	Assistant Professor	CS&E	Present 
3	Prof. KumarSwamy	Assistant Professor	ME	Present 
4	Prof. Meenakshi H	Assistant Professor	Allied Science	Present 
5	Miss. Gowthami M	Student	CS&E	Present 
6	Mr. R Pavan	Student	E&CE	Present 
7	Miss. Shreya	Student	ME	Present 
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present 



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1	Procurement of books	Procured the 114nos of books	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the renewal of e resources for the year 2021-22	Mr Shankara Reddy A N	2.45pm

Place: Doddaballapur


Committee Chairperson

Date: 09-03-2022

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members
- xiii. o/c



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Date: 30.09.2021

CIRCULAR

A meeting is concerned on 04.10.2021 at 10AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.


Agenda;

1. Procurement of text books/reference books.


Committee Chairperson

Copy to:

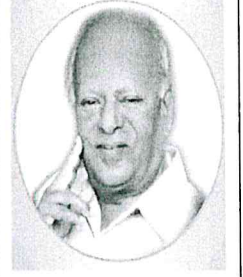
- 1) Dr Anil Kumar
- 2) Prof. Rekha M S
- 3) Prof. Kumar swamy
- 3) Prof. Meenakhi H
- 4) Miss. Gowthami M
- 5) Mr R Pavan
- 7) Miss. Shreya
- 8) Shankara Reddy A N


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PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	04.10.2021	Meeting Reference number:	RLJIT/LCM/2021-22/01
		Time:	10AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

1. Procurement of books

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr Anil Kumar	Associate Prof	E&CE	Present
2	Prof. Rekha M S	Assistant Professor	CS&E	Present
3	Prof. Kumar Swamy	Assistant Professor	ME	Present
4	Prof. Meenakshi H	Assistant Professor	Allied Science	Present
5	Miss. Gowthami M	Student	CS&E	Present
6	Mr. R Pavan	Student	E&CE	Present
7	Miss. Shreya	Student	ME	Present
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Renewal of e resources	E- resources renewed for the year 2020-21	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
2	Discussed about the procurement of books	Mr Shankara Reddy A N	10.30am

Place: Doddaballapur


Committee Chairperson

Date: 04-10-2021

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
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Date: 17.02.2021

CIRCULAR

A meeting is concerned on 21/02/2021 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda;

1. Renewal of e resources


Committee Chairperson

Copy to:

- 1) Dr K G Srinivasa
- 2) Prof Ananda Reddy G M
- 3) Prof. Madhuchandra
- 4) Prof Aruna R
- 5) Miss Nandani
- 6) Mr. Bhargav B R
- 7) Miss Bhavani B R
- 8) Mr Shankara Reddy A N


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DEPARTMENT OF LIBRARY & INFORMATION CENTER



PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	21.02.2021	Meeting Reference number:	RLJIT/LCM/2020-21/02
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

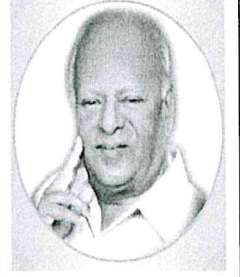
1. Renewal of e resources

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr K G Srinivasa	Associate Prof	ME	Present
2	Prof. Ananda Reddy G M	Associate Prof	CS&E	Present
3	Prof. Madhuchandra	Assistant Professor	CS&E	Present
4	Prof. Aruna R	Assistant Professor	Allied Science	Present
5	Miss. Nandani	Student	CS&E	Absent
6	Mr. Bhargav B R	Student	E&CE	Present
7	Miss. Bhavani B R	Student	ME	Present
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Renewal of e resources	E resources renewed for the year 2019-20	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the renewal of e resources for the year 2020-21	Mr Shankara Reddy A N	11.15am

Place: Doddaballapur


Committee Chairperson

Date: 21.02.2021

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- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
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- viii. Admission Incharge
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Date: 27.08.2020

CIRCULAR

A meeting is concerned on 03/09/2020 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.


Agenda;

1. Nil due to covid


Committee Chairperson

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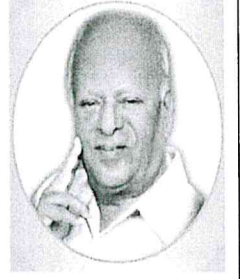
- 1) Dr K G Srinivasa
- 2) Prof Ananda Reddy G M
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- 5) Miss Nandani
- 6) Mr. Bhargav B R
- 7) Miss Bhavani B R
- 8) Mr Shankara Reddy A N


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DEPARTMENT OF LIBRARY & INFORMATION CENTER

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	03.09.2020	Meeting Reference number:	RLJIT/LCM/2020-21/01
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

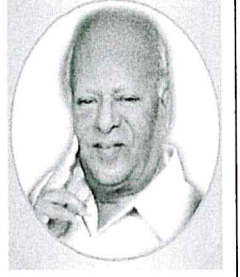
1. Nil due to Covid

2. Attendees list

S.L	Name	Designation	Department	Present	Absent
1	Dr K G Srinivasa	Associate Prof	ME	Present	Subb
2	Prof. Ananda Reddy G M	Associate Prof	CS&E	Present	X
3	Prof. Madhuchandra	Assistant Professor	CS&E	Present	mandhuch
4	Prof. Aruna R	Assistant Professor	Allied Science	Present	Arun
5	Miss. Nandani	Student	CS&E	Present	nand
6	Mr. Bhargav B R	Student	E&CE	Present	Bhargav
7	Miss. Bhavani B R	Student	ME	Absent	
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present	Subb



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Nil due to covid		

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Nil		

Place: Doddaballapur


Committee Chairperson

Date: 03.09.2020

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members
- xiii. o/c



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Date: 03.02.2020

CIRCULAR

A meeting is concerned on 14.02.2020 at 02PM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Renewal of e resources

Committee Chairperson

Copy to:

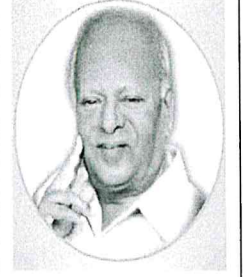
- 1) Dr shiva Prasad
- 2) Prof. Veena K
- 3) Prof. Nagesh H C
- 4) Prof. N R Madhu
- 5) Prof. K Kavya
- 6) Mr. Manju Rao
- 7) Mr Girish
- 8) Shankara Reddy A n

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DEPARTMENT OF LIBRARY & INFORMATION CENTER

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	14.02.2020	Meeting Reference number:	RLJIT/LCM/2019-20/02
		Time:	02PM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

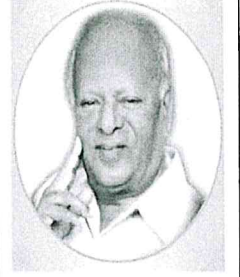
1. Renewal of e resources

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr Shiva Prasad	Associate Prof	E&CE	Present <i>Krupa</i>
2	Prof. Veena K	Assistant Professor	CS&E	Present <i>Veena K</i>
3	Prof. Nagesh H C	Assistant Professor	ME	Present <i>Nagesh</i>
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present <i>Madhu</i>
5	Miss. K Kavya	Student	CS&E	Present <i>Kavya</i>
6	Mr. Manju Rao	Student	E&CE	Present <i>Manju Rao</i>
7	Miss. Girish	Student	ME	Present <i>Girish</i>
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present <i>Shankar</i>



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Procurement of books	Procured the books-378nos	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the renewal of e resources for the year 2019-20	Mr Shankara Reddy A N	2.30PM

Place: Doddaballapur

K. M. Shankara Reddy
Committee Chairperson

Date: 14.02.2020

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members
- xiii. o/c



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Date: 28.09.2019

CIRCULAR

A meeting is concerned on 03.10.2019 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Procurement of books


Committee Chairperson

Copy to:

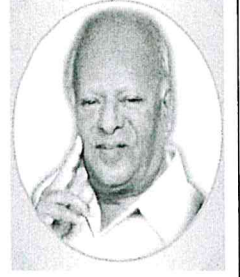
- 1) Dr shiva Prasad **K.M.**
- 2) Prof. Veena K
- 3) Prof. Nagesh H C
- 4) Prof. N R Madhu
- 5) Prof. K Kavya
- 6) Mr. Manju Rao
- 7) Mr Girish
- 8) Shankara Reddy A n


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DEPARTMENT OF LIBRARY & INFORMATION CENTER

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	03.10.2019	Meeting Reference number:	RLJIT/LCM/2019-20/01
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

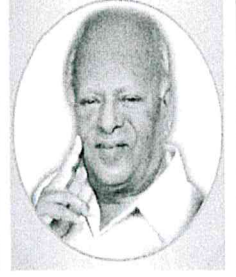
1. Procurement of books

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr Shiva Prasad	Associate Professor	E&CE	Present <i>[Signature]</i>
2	Prof. Veena K	Assistant Professor	CS&E	Present <i>[Signature]</i>
3	Prof. Nagesh H C	Assistant Professor	ME	Present <i>[Signature]</i>
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present <i>[Signature]</i>
5	Miss. K Kavya	Student	CS&E	Present <i>[Signature]</i>
6	Mr. Manju Rao	Student	E&CE	Present <i>[Signature]</i>
7	Miss. Girish	Student	ME	Absent <i>[Signature]</i>
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present <i>[Signature]</i>



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Renewal of e resources	E resources renewed for the year 2018-19	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the procurement of books	Mr Shankara Reddy A N	11.20am

Place: Doddaballapur


Committee Chairperson

Date: 03.10.2019

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
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Date: 01.03.2019

CIRCULAR

A meeting is concerned on 05.03.2019 at 03PM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Renewal of e resources


Committee Chairperson

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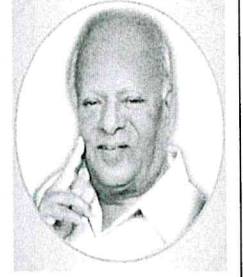
- 1) Dr k Vishwanath
- 2) Prof. Manjunath B N
- 3) Prof. Shilpa T V
- 4) Prof. Ashok A S
- 5) Miss. Ranjana B K
- 6) Miss. Sandhya B
- 7) Mr Ganesh Kumar I R
- 8) Mr Shankara Reddy A N


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DEPARTMENT OF LIBRARY & INFORMATION CENTER

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	05.03.2019	Meeting Reference number:	RLJIT/LCM/2018-19/02
		Time:	03PM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

1. Renewal of e resources

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr K V Vishwanth	Associate Prof	E&CE	Present
2	Prof. Manjunath B N	Assistant Professor	CS&E	Present
3	Prof. Shilpa T V	Assistant Professor	ME	Present
4	Prof. Ashok A S	Assistant Professor	Allied Science	Present
5	Miss. Ranjana B K	Student	CS&E	Present
6	Miss. Sandhya B	Student	E&CE	Present
7	Mr. Ganesh Kumar I R	Student	ME	Present
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Procurement of books	Procured the books-707nos	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the renewal of e resources for the year 2018-19	Mr Shankara Reddy A N	3.20pm

Place: Doddaballapur

Committee Chairperson

Date: 05.03.2019

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
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- xiii. o/c



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Date: 05.10.2018

CIRCULAR

A meeting is concerned on 12.10.2018 at 11am in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Procurement of books.

Committee Chairperson

Copy to:

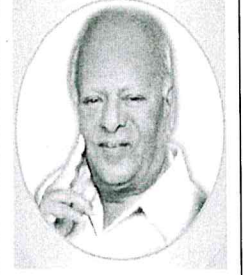
- 1) Dr k Vishwanath
- 2) Prof. Manjunath B N
- 3) Prof. Shilpa T V
- 4) Prof. Ashok A S
- 5) Miss. Ranjana B K
- 6) Miss. Sandhya B
- 7) Mr Ganesh Kumar I R
- 8) Mr Shankara Reddy A N

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DEPARTMENT OF LIBRARY & INFORMATION CENTER

PROCEEDINGS OF THE LIBRARY COMMITTEE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	12.10.2018	Meeting Reference number:	RLJIT/LCM/2018-19/01
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

1. Meeting Agenda

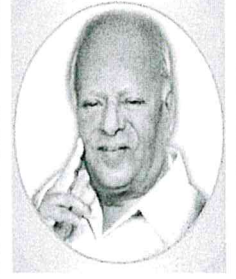
1. Procurement of books

2. Attendees list

S.L	Name	Designation	Department	Present / Absent
1	Dr K V Vishwanth	Associate Prof	E&CE	Present <i>Norm</i>
2	Prof. Manjunath B N	Assistant Professor	CS&E	Present <i>Manjunath</i>
3	Prof. Shilpa T V	Assistant Professor	ME	Present <i>Shilpa</i>
4	Prof. Ashok A S	Assistant Professor	Allied Science	Present <i>Ashok</i>
5	Miss. Ranjana B K	Student	CS&E	Present <i>Ranjana</i>
6	Miss. Sandhya B	Student	E&CE	Absent <i>Sandhya</i>
7	Mr. Ganesh Kumar I R	Student	ME	Present <i>Ganesh</i>
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present <i>Shankara</i>



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DEPARTMENT OF LIBRARY & INFORMATION CENTER

1. Implementation of Previous NAAC Status Review meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Renewal of e resources	E- resources renewed for the year 2017-18	

2. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about procurement of books	Mr Shankara Reddy A N	11.20am

Place: Doddaballapur


Committee Chairperson

Date: 12.10.2018

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- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
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- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members
- xiii. o/c