

(Approved by AICTE, New Delhi and Affiliated to VTU, Belagavi)
Doddaballapur-561203, Bengaluru Rural District, Karnataka, India.
email: principal@rljit.in | website: www.rljit.in | Phone: 080 27626800



Date: 20.02.2023

#### **CIRCULAR**

A meeting is concerned on 27/02/2023 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

#### Agenda;

- 1. Procurement of books
- 2. Renewal of e-resources.
- 3. Procurement of Library Management software

Committee Chairperson

## Copy to:

- 1) Prof. Dr Hanumanthe Gowda
- 2) Prof. Lavanya Vaishnavi D A
- 3) Prof. Vinaya Kumard
- 4) Prof. N R Madhu
- 5) Miss. Soumya H R
- 6) Mr. Chethan Reddy
- 7) Miss. Nalina L
- 8) Mr Shankara Reddy A N

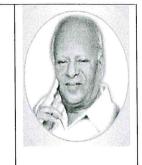
LINGARIAN R.L.JALAPPA INSTITUTE OF TECHNOLOGY Kedigehalli, Doddauallapur-561 260

R.L. JALAPPA INSTITUTE OF TECHNOLOGY Kodigehelli, Doddaballapur - 561 203 Karnataka



DODDABALLAPUR - 560123

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARY COMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members			
Date of Meeting:	27.02.2023	Meeting Reference number:	RLJIT/LIB/LCM/2022-23/02	
		Time:	11AM	
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center	

## 1. Meeting Agenda

- 1. Procurement of books
- 2. Renewal of e-resources
- 2. Procurement of Library Management Software

2. A	ttendees list			
S.L	Name	Designation	Department	Present / Absent
1	Dr Hanumanthe Gowda	Associate Prof	ME	Present
2	Prof. Lavanya Vaishnavi D A	Assistant Professor	E&CE	Present
3	Prof. Vinaya Kumar	Assistant Professor	CS&E	Present
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present A
5	Miss. Soumya H R	Student	CS&E	Present Soumy
6	Mr. Chethan Reddy	Student	E&CE	Absent Chette
7	Miss. Nalina L	Student	ME	Present Valen
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present Sul

Minutes of Department Meeting R.L.Jalappa Institute of Technology | Doddaballapur, Bengaluru (Rural), India- Pin- 561203

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### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

	1. Implementation of Previous NAAC Status Review meeting				
S.L	Agenda	Status of Implementation	Remarks		
1.	Procurement of book	Procured the first year formula hand books-711nos			
2	Procurement of UPS batteries	Procured the 20nos of UPS batteries			
3	Procurement of Xerox machine	Procured the one Xerox machine			

2	2. Points discussed during the Meeting				
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp		
1	Discussed about the procurement of books	Mr Shankara Reddy A N	11.15am		
2	Discussed about the renewal of e-resources for the year of 2022-23	Mr Shankara Reddy A N	11.20am		
3	Discussed about the procurement of Library Management Software	Dr Hanumanthe gowda	11.30am		

Place: Doddaballapur

Date: 27-02-2023

Copy to:-

i. The Vice Chairman, RLJGI

ii. The CEO, RLJGI

iii. Director – HRD

iv. Director – Admin., & R&D

v. Vice Principal

vi. All the HoDs to circulate among the staff

vii. Placement Officer, Librarian, Student Welfare Officer & PED

viii. Admission Incharge

ix. All Superintendents (Office, Accounts, Exam)

x. Hostel Wardens (Boys & Girls Hostel)

xi. PA to Principal

Minutes of Department Meeting | R.L.Jalappa Institute of Technology |

Doddaballapur, Bengaluru (Rural), India- Pin- 561203

**Committee Chairperson** 

R.L.JALAPPA INSTITUTE OF TECHNOLOGY Kodigehalli, Doddanallapur-561 203,

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Date: 12.10.2022

## **CIRCULAR**

A meeting is concerned on 21/10/2022 at 10AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

### Agenda;

- 1. Procurement of books
- 2. Procurement of UPS Batteries.
- 3. Procurement of Xerox machine

Committee Chairperson

## Copy to:

- 1) Prof. Dr Hanumanthe Gowda
- 2) Prof. Lavanya Vaishnavi D A
- 3) Prof. Vinaya Kumard
- 4) Prof. N R Madhu
- 5) Miss. Soumya H R
- 6) Mr. Chethan Reddy
- 7) Miss. Nalina L
- 8) Mr Shankara Reddy A N

LIBRATIAN

L.JALAPPA INSTITUTE OF TECHNOLOGY

Kodigenalli, Boddauallanur-561 203.

R.L. JALAPPA INSTITUTE OF TECHNOLOGY Kodigehalli, Doddaballapur - 561 20. Karnataka



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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARY COMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members			
Date of Meeting:	21.10.2022	Meeting Reference number:	RLJIT/LCM/2022-23/01	
		Time:	10AM	
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center	

# 1. Meeting Agenda

- 1. Procurement of Books
- 2. Procurement of UPS Batteries
- 3. Procurement of Xerox machine

2. A	2. Attendees list				
S.L	Name	Designation	Department	Present / Absent	
1	Dr Hanumanthe Gowda	Associate Prof	ME	Present A	
2	Prof. Lavanya Vaishnavi D A	Assistant Professor	E&CE	Present	
3	Prof. Vinaya Kumar	Assistant Professor	CS&E	Present	
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present	
5	Miss Soumya H R	Student	CS&E	Present Sowmyer	
6	Mr. Chethan Reddy	Student	E&CE	Present Chelans	
7	Miss. Nalina L	Student	ME	Present Walen	
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present Bull	

Minutes of Department Meeting | R.L.J

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Doddaballapur, Bengaluru (Rural), India-Pin-561203

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

1. Implementation of Previous NAAC Status Review meeting					
S.L	Agenda	Status of Implementation	Remarks		
1.	Renewal of e resources	E resources renewed for the year			
		2021-22			

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about the procurement of books	Mr Shankara Reddy A N	10.15AM
2	Discussed about the procurement of 20nos of UPS batteries	Dr Hanumanthe Gowda	10.25AM
-	Discussed about the procurement of one advanced Xerox machine	N R Madhu	10.30AM

Place: Doddaballapur

Committee Chairperson

Date: 21-10-2022

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director HRD
- iv. Director Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members

xiii. o/c

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Date: 01.03.2022

#### CIRCULAR

A meeting is concerned on 09.03.2022 at 2.30PM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda;

1. Renewal of e resources.

Committee Chairperson

## Copy to:

- 1) Dr Anil Kumar
- 2) Prof. Rekha M S
- 3) Prof. Kumar swamy
- 3) Prof. Meenakhi H
- 4) Miss. Gowthami M
- 5) Mr R Pavan
- 7) Miss. Shreya
- 8) Shankara Reddy A N

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARY COMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	09.03.2022	Meeting Reference number:	RLJIT/LCM/2021-22/02
		Time:	2.30PM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

## 1. Meeting Agenda

1. Renewal of e resources

2. A	2. Attendees list					
S.L	Name	Designation	Department	Present / Absent		
1	Dr Anil Kumar	Associate Prof	E&CE	Present		
2	Prof. Rekha M S	Assistant Professor	CS&E	Present		
3	Prof. KumarSwamy	Assistant Professor	ME	Present		
4	Prof. Meenakshi H	Assistant Professor	Allied Science	Present		
5	Miss. Gowthami M	Student	CS&E	Present)		
6	Mr. R Pavan	Student	E&CE	Present		
7	Miss. Shreya	Student	ME .	Present Shrev		
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present		
				/-		

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

	1. Implementati	on of Previous NAAC Status Revio	ew meeting
S.L	Agenda	Status of Implementation	Remarks
1	Procurement of books	Procured the 114nos of books	

2	2. Points discussed during the Meeting				
S.L	Points discussed	Professor assigned to	Time		
		complete the Task	Stamp		
1	Discussed about the renewal of e resources for	Mr Shankara Reddy A N	2.45pm		
	the year 2021-22				

Place: Doddaballapur

Committee Chairperson

Date: 09-03-2022

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director HRD
- iv. Director Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members

xiii. o/c

Minutes of Department Meeting | R.L.Jalappa Institute of Technology | Doddaballapur,

Doddaballapur, Bengaluru (Rural), India- Pin- 561203

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Date: 30.09.2021

#### **CIRCULAR**

A meeting is concerned on 04.10.201 at 10AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

### Agenda;

1. Procurement of text books/reference books.

Committee Chairperson

## Copy to:

- 1) Dr Anil Kumar
- 1) 2) Prof. Rekha M S
  - 3) Prof. Kumar swamy
  - 3) Prof. Meenakhi H
  - 4) Miss. Gowthami M
  - 5) Mr R Pavan
  - 7) Miss. Shreya
  - 8) Shankara Reddy A N

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARYCOMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	04.10.2021	Meeting Reference number:	RLJIT/LCM/2021-22/01
		Time:	10AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

# 1. Meeting Agenda

1. Procurement of books

2. A	ttendees list			
S.L	Name	Designation	Department	Present / Absent
1	Dr Anil Kumar	Associate Prof	E&CE	Present
2	Prof. Rekha M S	Assistant Professor	CS&E	Present John
3	Prof. Kumar Swamy	Assistant Professor	ME	Present
4	Prof. Meenakshi H	Assistant Professor	Allied Science	Present Weeno
5	Miss. Gowthami M	Student	CS&E	Present
6	Mr. R Pavan	Student	E&CE	Present
7	Miss. Shreya	Student	ME	Present Show
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present Sull
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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

	1. Implementation of Previous NAAC Status Review meeting				
S.L	Agenda	Status of Implementation	Remarks		
1.	Renewal of e resources	E- resources renewed for the year			
		2020-21	1		

2	. Points discussed during the Meeting		
S.L	Points discussed	Professor assigned to	Time
		complete the Task	Stamp
2	Discussed about the procurement of books	Mr Shankara Reddy A N	10.30am

Place: Doddaballapur

Committee Chairperson

Date: 04-10-2021

Copy to:-

i. The Vice Chairman, RLJGI

ii. The CEO, RLJGI

iii. Director - HRD

iv. Director - Admin., & R&D

v. Vice Principal

vi. All the HoDs to circulate among the staff

vii. Placement Officer, Librarian, Student Welfare Officer & PED

viii. Admission Incharge

ix. All Superintendents (Office, Accounts, Exam)

x. Hostel Wardens (Boys & Girls Hostel)

xi. PA to Principal

xii. All Library Committee members

xiii. o/c

Minutes of Department Meeting | R.L.Jalappa Institute of Technology |

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Date: 17.02.2021

## **CIRCULAR**

A meeting is concerned on 21/02/2021 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

#### Agenda;

1. Renewal of e resources

Copy to:

- 1) Dr K G Srinivasa
- 2) Prof Ananda Reddy G M
- 3) Prof. Madhuchandra
- 4) Prof Aruna R
- 5) Miss Nandani
- 6) Mr. Bhargav B R
- 7) Miss Bhavani B R
- 8) Mr Shankara Reddy A N

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARY COMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members			
Date of Meeting:	21.02.2021	Meeting Reference number:	RLJIT/LCM/2020-21/02	
		Time:	11AM	
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center	

## 1. Meeting Agenda

1. Renewal of e resources

Name	Designation	Department	Present / Absent
Dr K G Srinivasa	Associate Prof	ME	Present
Prof. Ananda Reddy G M	Associate Prof	CS&E	Present
Prof. Madhuchandra	Assistant Professor	CS&E	Present
Prof. Aruna R	Assistant Professor	Allied Science	Present
Miss. Nandani	Student	CS&E	Absent Namela
Mr. Bhargav B R	Student	E&CE	Present
Miss. Bhavani B R	Student	ME	Present
Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present Sulla
	Dr K G Srinivasa  Prof. Ananda Reddy G M  Prof. Madhuchandra  Prof. Aruna R  Miss. Nandani  Mr. Bhargav B R  Miss. Bhavani B R	Dr K G Srinivasa Associate Prof Prof. Ananda Reddy G M Associate Prof Prof. Madhuchandra Assistant Professor Prof. Aruna R Assistant Professor Miss. Nandani Student Mr. Bhargav B R Student Miss. Bhavani B R Student	Dr K G SrinivasaAssociate ProfMEProf. Ananda Reddy G MAssociate ProfCS&EProf. MadhuchandraAssistant ProfessorCS&EProf. Aruna RAssistant ProfessorAllied ScienceMiss. NandaniStudentCS&EMr. Bhargav B RStudentE&CEMiss. Bhavani B RStudentME

Minutes of Department Meeting | R.L.Jalappa Institute of Technology |

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

1. Implementation of Previous NAAC Status Review meeting						
S.L	Agenda	Status of Implementation	Remarks			
1.	Renewal of e resources	E resources renewed for the year				
		2019-20				

2	2. Points discussed during the Meeting					
S.L	S.L Points discussed Professor assigned to					
		complete the Task	Stamp			
1	Discussed about the renewal of e resources for	Mr Shankara Reddy A N	11.15am			
	the year 2020-21					

Place: Doddaballapur

Committee Chairperson

Date: 21.02.2021

#### Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director HRD
- iv. Director Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members

xiii. o/c

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Date: 27.08.2020

mittee Chairperson

### **CIRCULAR**

A meeting is concerned on 03/09/2020 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda;

1. Nil due to covid

Copy to:

- 1) Dr K G Srinivasa
- 2) Prof Ananda Reddy G M
- 3) Prof. Madhuchandra
- 4) Prof Aruna R
- 5) Miss Nandani
- 6) Mr. Bhargav B R
- 7) Miss Bhavani B R
- 8) Mr Shankara Reddy A N

LINIARIAN

JELAPPA INSTITUTE OF TECHNOLOGY

Kodigehalli, Boddavallapur-561 2031

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARYCOMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	03.09.2020	Meeting RLJIT/LO Reference number:	
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

# 1. Meeting Agenda

1. Nil due to Covid

Complete Com	ttendees list				
S.L	Name	Designation	Department	Present	Absent
1	Dr K G Srinivasa	Associate Prof	ME	Present	Sug
2	Prof. Ananda Reddy G M	Associate Prof	CS&E	Present	7
3	Prof. Madhuchandra	Assistant Professor	CS&E	Present	mandrue
4	Prof. Aruna R	Assistant Professor	Allied Science	Present	Aul
5	Miss. Nandani	Student	CS&E	Present	rul
6	Mr. Bhargav B R	Student	E&CE	Present	Bhargar
7	Miss. Bhavani B R	Student	ME	Absent	1.10
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present	Sull

Minutes of Department Meeting | R.L.Jalappa Institute of Technology |

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

	1. Implementation of Previous NAAC Status Review meeting					
S.L	Agenda	Status of Implementation	Remarks			
1.	Nil due to covid					

2	. Points discussed during the Meeting		
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Nil		-

Place: Doddaballapur

nmittee Chairperson

Date: 03.09.2020

Copy to:-

- The Vice Chairman, RLJGI
- The CEO, RLJGI ii.
- Director HRD
- Director Admin., & R&D iv.
- Vice Principal
- All the HoDs to circulate among the staff vi.
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- All Superintendents (Office, Accounts, Exam) ix
- Hostel Wardens (Boys & Girls Hostel)
- PA to Principal xi.
- xii. All Library Committee members

xiii. o/c

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Date: 03.02.2020

#### **CIRCULAR**

A meeting is concerned on 14.02.2020 at 02PM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Renewal of e resources

Committee Chairperson

#### Copy to:

- 1) Dr shiva Prasad
- 2) Prof. Veena K
- 3) Prof. Nagesh H C
- 4) Prof. N R Madhu
- 5) Prof. K Kavya
- 6) Mr. Manju Rao
- 7)Mr Girish
- 8) Shankara Reddy A n

R.L.JALAPPA INSTITUTE OF TECHNOLOG'S Kodigehalli, Boddaballapur-561 293 R.L. JALAPPA INSTITUTE OF TECHNOLOGY Kodigehelli, Doddaballapur - 561 20;

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARYCOMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	14.02.2020	Meeting Reference number:	RLJIT/LCM/2019-20/02
		Time:	02PM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

## 1. Meeting Agenda

1. Renewal of e resources

2. A	2. Attendees list					
S.L	Name	Designation	Department	Present / Absent		
1	Dr Shiva Prasad	Associate Prof	E&CE	Present Kuuf		
2	Prof. Veena K	Assistant Professor	CS&E	Present Work		
3	Prof. Nagesh H C	Assistant Professor	ME	Present ML		
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present		
5	Miss. K Kavya	Student	CS&E	Present Dauge		
6	Mr. Manju Rao	Student	E&CE	Present May		
7	Miss. Girish	Student	ME	Present Guns		
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present 80		

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

	1. Implementati	on of Previous NAAC Status Revi	ew meeting
S.L	Agenda	Status of Implementation	Remarks
1.	Procurement of books	Procured the books-378nos	

2	2. Points discussed during the Meeting					
S.L	Points discussed	Professor assigned to	Time			
		complete the Task	Stamp			
1	Discussed about the renewal of e resources for	Mr Shankara Reddy A N	2.30PM			
	the year 2019-20					

Place: Doddaballapur

Committee Chairperson

Date: 14.02.2020

### Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director HRD
- iv. Director Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members

xiii. o/c

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Date: 28.09.2019

#### **CIRCULAR**

A meeting is concerned on 03.10.2019 at 11AM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Procurement of books

Committee Chairperson

#### Copy to:

- 1) Dr shiva Prasad KM.
- 2) Prof. Veena K
- 3) Prof. Nagesh H C
- 4) Prof. N R Madhu
- 5) Prof. K Kavya
- 6) Mr. Manju Rao
- 7)Mr Girish
- 8) Shankara Reddy A n

LINGARIAN

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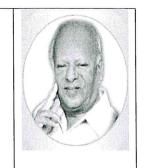
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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARYCOMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	03.10.2019	Meeting Reference number:	RLJIT/LCM/2019-20/01
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

# 1. Meeting Agenda

1. Procurement of books

2. A	2. Attendees list					
S.L	Name	Designation	Department	Present / Absent		
1	Dr Shiva Prasad	Associate Professor	E&CE	Present		
2 ·	Prof. Veena K	Assistant Professor	CS&E	Present Werner		
3	Prof. Nagesh H C	Assistant Professor	ME	Present Present		
4	Prof. N R Madhu	Assistant Professor	Allied Science	Present		
5	Miss. K Kavya	Student	CS&E	Present Kanya		
6	Mr. Manju Rao	Student	E&CE	Present Voncon		
7	Miss. Girish	Student	ME	Absent South		
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present Sull		
			ī.			

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

1. Implementation of Previous NAAC Status Review meeting					
S.L	Agenda	Status of Implementation	Remarks		
1.	Renewal of e resources	E resources renewed for the year			
		2018-19			

2	. Points discussed during the Meeting		
S.L	Points discussed	Professor assigned to	Time
		complete the Task	Stamp
1	Discussed about the procurement of books	Mr Shankara Reddy A N	11.20am

Place: Doddaballapur

Committee Chairperson

Date: 03.10.2019

#### Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director HRD
- iv. Director Admin., & R&D
- v. Vice Principal
- vi. All the HoDs to circulate among the staff
- vii. Placement Officer, Librarian, Student Welfare Officer & PED
- viii. Admission Incharge
- ix. All Superintendents (Office, Accounts, Exam)
- x. Hostel Wardens (Boys & Girls Hostel)
- xi. PA to Principal
- xii. All Library Committee members

xiii. o/c

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Date: 01.03.2019

#### **CIRCULAR**

A meeting is concerned on 05.03.2019 at 03PM in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Renewal of e resources

Committee Chairperson

#### Copy to:

- 1) Dr k Vishwanath
- 2) Prof. Manjunath B N
- 3) Prof. Shilpa T V
- 4) Prof. Ashok A S
- 5) Miss. Ranjana B K
- 6) Miss. Sandhya B
- 7) Mr Ganesh Kumar I R
- 8) Mr Shankara Reddy A N

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

#### PROCEEDINGS OF THE LIBRARY COMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	05.03.2019	Meeting Reference number:	RLJIT/LCM/2018-19/02
		Time:	03PM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

## 1. Meeting Agenda

1. Renewal of e resources

ne K V Vishwanth  f. Manjunath B N  f. Shilpa T V	Designation Associate Prof Assistant Professor Assistant Professor	Department E&CE CS&E ME	Present / Absent Present Present Present
f. Manjunath B N	Assistant Professor	CS&E	Present
			MANA
f. Shilpa T V	Assistant Professor	ME	Present A A
			Tresent Jp
f. Ashok A S	Assistant Professor	Allied Science	Present Aghaba
s. Ranjana B K	Student	CS&E	Present Kny m
s. Sandhya B	Student	E&CE	Present Sandya
Ganesh Kumar I R	Student	ME	Present
Shankara Reddy A N	Librarian	Library & Information Center	Present Rull
	s. Ranjana B K s. Sandhya B Ganesh Kumar I R	s. Ranjana B K Student s. Sandhya B Student Ganesh Kumar I R Student	s. Ranjana B K Student CS&E s. Sandhya B Student E&CE Ganesh Kumar I R Student ME

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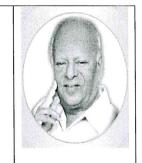
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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

(w	1. Implementation of Previous NAAC Status Review meeting				
S.L	Agenda	Status of Implementation	Remarks		
1.	Procurement of books	Procured the books-707nos			

4	2. Points discussed during the Meeting					
S.L	Points discussed	Professor assigned to	Time			
		complete the Task	Stamp			
1	Discussed about the renewal of e resources for	Mr Shankara Reddy A N	3.20pm			
	the year 2018-19					

Place: Doddaballapur

Committee Chairperson

Date: 05.03.2019

Copy to:-

i. The Vice Chairman, RLJGI

ii. The CEO, RLJGI

iii. Director - HRD

iv. Director – Admin., & R&D

v. Vice Principal

vi. All the HoDs to circulate among the staff

vii. Placement Officer, Librarian, Student Welfare Officer & PED

viii. Admission Incharge

ix. All Superintendents (Office, Accounts, Exam)

x. Hostel Wardens (Boys & Girls Hostel)

xi. PA to Principal

xii. All Library Committee members

xiii. o/c

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Date: 05.10.2018

#### **CIRCULAR**

A meeting is concerned on 12.10.2018 at 11am in the chamber of the undersigned. All the Library committee members are hereby informed to attend the same.

Agenda; Procurement of books.

Committee Chairperson

#### Copy to:

- 1) Dr k Vishwanath
- 2) Prof. Manjunath B N
- 3) Prof. Shilpa T V
- 4) Prof. Ashok A S
- 5) Miss. Ranjana B K
- 6) Miss. Sandhya B
- 7) Mr Ganesh Kumar I R
- 8) Mr Shankara Reddy A N

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### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

## PROCEEDINGS OF THE LIBRARY COMMITTE MEETING

Meeting Name:	Minutes of Library committee meeting with all members		
Date of Meeting:	12.10.2018	Meeting Reference number:	RLJIT/LCM/2018-19/01
		Time:	11AM
Meeting Facilitator:	Mr. Shankar Reddy A N	Location:	Library & Information Center

## 1. Meeting Agenda

1. Procurement of books

S.L	ttendees list Name	Designation	Department	Present / Absent
1	Dr K V Vishwanth	Associate Prof	E&CE	Present Present
2	Prof. Manjunath B N	Assistant Professor	CS&E	Present Nava
3	Prof. Shilpa T V	Assistant Professor	ME	Present A
4	Prof. Ashok A S	Assistant Professor	Allied Science	Present Albert
5	Miss. Ranjana B K	Student	CS&E	Present Por
6	Miss. Sandhya B	Student	E&CE	Arbsent Salys
7	Mr. Ganesh Kumar I R	Student	ME	Present Grush
8	Mr. Shankara Reddy A N	Librarian	Library & Information Center	Present Sull
		±		

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#### **DEPARTMENT OF LIBRARY & INFORMATION CENTER**

1. Implementation of Previous NAAC Status Review meeting						
S.L	Agenda	Status of Implementation	Remarks			
1.	Renewal of e resources	E- resources renewed for the year 2017-18				

2. Points discussed during the Meeting					
S.L	Points discussed	Professor assigned to	Time		
	,	complete the Task	Stamp		
1	Discussed about procurement of books	Mr Shankara Reddy A N	11.20am		

Place: Doddaballapur

Date: 12.10.2018

Copy to:-

i. The Vice Chairman, RLJGI

ii. The CEO, RLJGI

iii. Director - HRD

iv. Director - Admin., & R&D

v. Vice Principal

vi. All the HoDs to circulate among the staff

vii. Placement Officer, Librarian, Student Welfare Officer & PED

viii. Admission Incharge

ix. All Superintendents (Office, Accounts, Exam)

x. Hostel Wardens (Boys & Girls Hostel)

xi. PA to Principal

xii. All Library Committee members

xiii. o/c

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Committee Chairperson

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