



Sri Devaraj Urs Educational Trust (R.), Tamaka, Kolar
R.L. JALAPPA INSTITUTE OF TECHNOLOGY
[Affiliated to VTU, Approved by AICTE, Recognized by Govt. of Karnataka]
Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 10/07/2023

Circular

A meeting of Saadhana (e-magazine) committee is conveyed on 13/07/2023 at 2.00 PM in the CSE seminar Hall. All the committee members are informed to attend the same without fail.

Agenda:

1. Assigning the department wise work to the coordinators.
2. Others if any.


Chairperson

(Saadhana e-magazine committee)


Principal

PRINCIPAL

R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203.Karnataka

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director - HRD
- iv. Director - Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



R.L.JALAPPA INSTITUTE OF TECHNOLOGY

DODDABALLAPUR - 560123

Bengaluru (Rural), Karnataka, India

Approved by AICTE, New Delhi | Affiliated to VTU, Belagavi

website : <https://rljit.in> | email : principal@rljit.in | Fax:080-27625380

SAADHANA (E-MAGAZINE) COMMITTEE PROCEEDINGS OF THE MEETING

Meeting Name:	Minutes of Saadhana e-magazine committee		
Date of Meeting:	13-07-2023 (Thursday)	Meeting Reference number:	RLJIT/SEM/2023-24/01
		Time:	02.00 PM to 3.00 P.M
Meeting Facilitator:	Prof. Reshma S R Assistant Professor, Department of Allied Sciences	Location:	CSE Seminar Hall

1. Meeting Agenda

1. Assigning the department wise work to the coordinators.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Prof. Reshma S R	Chairperson (Saadhana E - magazine Committee)	Present	
2.	Prof. Veena K	Member	Present	
3.	Prof. Shilpakala V	Member	Present	
4.	Prof. Shilpa T V	Member	Present	
5.	Mr. S Mohammed Ishaq	Student member	Present	
6.	Ms. Divyashree M	Student member	Present	

3. Points discussed during the Meeting

S.L	Points discussed	Professor/ Student assigned to complete the Task	Time Stamp
1.	Regarding the collection of department wise data required for the magazine.	Prof. Reshma S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V (ME)	02.15 PM



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13/7/23

Chairperson

(Saadhana E-magazine Committee)

Principal

PRINCIPAL

R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203.Karnataka

Place : Doddaballapur

Date: 13-07-2023

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
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Kodigehalli, Doddaballapur – 561203, Bangalore Rural District.,

Date: 25/06/2023

Circular

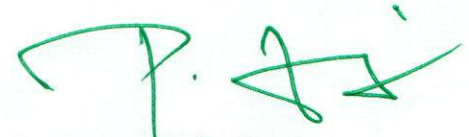
A meeting of Saadhana (e-magazine) committee is conveyed on 29/06/2023 at 03.00 P.M. in the Principal's chamber. All the committee members are informed to attend the same without fail.

Agenda:

1. Regarding the verification of the gathered data.
2. Completion of the page design of the e-magazine.
3. Others if any


Chairperson 25/6/23

(Saadhana e-magazine committee)


Principal

PRINCIPAL
R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203, Karnataka

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
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- iv. Director – Admin., & R&D
- v. Principal
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- vii. All the HoDs to circulate among the staff
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- xiii. o/c



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SAADHANA (E-MAGAZINE) COMMITTEE PROCEEDINGS OF THE MEETING

Meeting Name:	Minutes of Saadhana e-magazine committee		
Date of Meeting:	29-06-2023 (Thursday)	Meeting Reference number:	RLJIT/SEM/2022-23/06
		Time:	03.00 PM to 04.00 PM
Meeting Facilitator:	Prof. Reshma S R Assistant Professor, Department of Allied Sciences	Location:	Principal's Chamber

1. Meeting Agenda

1. Regarding the verification of the data collected for the E – magazine.
2. Completion of the page designing of the e - magazine.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. P. Vijayakarhik	Principal	Present	
2.	Prof. Reshma S R	Chairperson(Saadhana E - magazine Committee)	Present	
3.	Prof. Veena K	Member	Present	
4.	Prof. Shilpakala V	Member	Present	
5.	Prof. Shilpa T V	Member	Present	
6.	Mr. S Mohammed Ishaq	Student member	Present	
7.	Ms. Divyashree M	Student member	Present	

3. Points discussed during the Meeting

S.L	Points discussed	Professor/ Student assigned to complete the Task	Time Stamp
1.	Verification of the data collected for the E – magazine.	Prof. Reshma S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V (ME)	03.10 PM
2.	Page designing work has been distributed to student coordinators and also ECE instructor	Mr. S Mohammed Ishaq Ms. Divyashree M Mr. Varadaraju	03.45 AM



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Lehna S.R.
29/6/23
Chairperson

(Saadhana E-magazine Committee)

[Handwritten Signature]
Principal

PRINCIPAL

R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203, Karnataka.

Place : Doddaballapur

Date: 29-06-2023

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



Date: 12/04/2023

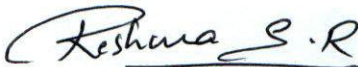
Circular

A meeting of Saadhana (e-magazine) committee is convened on 17/04/2023 at 03.00 P.M. in the Principal's chamber. All the committee members are informed to attend the same without fail.

Agenda:

1. Regarding the corrections of the final copy of the Saadhana e-newsletter.
2. Others if any

Chairperson


(Saadhana e-magazine committee) 12/4/23



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SAADHANA (E-MAGAZINE) COMMITTEE

PROCEEDINGS OF THE MEETING

Meeting Name:	Regarding the corrections of the Saadhana E-magazine (Vol. 01, issue 01)		
Date of Meeting:	17-04-2023 (Monday)	Meeting Reference number:	RLJIT/SEM/2022-23/05
		Time:	03.00 PM to 04.00 PM
Meeting Facilitator:	Prof. Reshma S R Assistant Professor, Department of Allied Sciences	Location:	Principal's Chamber

1. Meeting Agenda

- Regarding the corrections to be made in the newsletter.

2. Attendees list

S.L	Name	Designation	Present / Absent
1.	Dr. P. Vijayakarhik	Principal	Present
2.	Dr. Shivaprasad K M	Vice-Principal	Present
3.	Prof. Reshma S R	Chairperson(Saadhana E – magazine Committee)	Present
4.	Prof. Veena K	Member	Present
5.	Prof. Shilpakala V	Member	Present
6.	Prof. Shilpa T V	Member	Present
7.	Mr. Mohammed Ishaq	Student Member	Present

3. Implementation of Previous meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Submission of the draft copy of the newsletter.	Soft copy submitted successfully to the Principal.	Completed.

4. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	The Principal and the vice – principal appreciated the Editorial team for their completion of the First issue of Saadhana		03.10 PM
2.	The Principal and the vice – principal suggested some corrections to be made in the e-newsletter.	Prof. Reshma S R Mr. Mohammed Ishaq	03.20 PM



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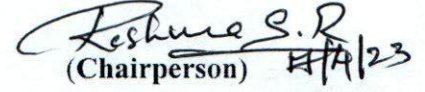
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SAADHANA (E-MAGAZINE) COMMITTEE

Place : Doddaballapur

Prof. Reshma S R

Date: 17-04-2023


(Chairperson) 17/4/23

Copy to:-

2. The Vice Chairman, RLJGI
3. The CEO, RLJGI
4. Director – HRD
5. Director – Admin., & R&D
6. Principal
7. Vice Principal
8. All the HoDs to circulate among the staff
9. Placement Officer, Librarian, Student Welfare Officer & PED
10. Admission Incharge
11. All Superintendents (Office, Accounts, Exam)
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13. PA to Principal
14. o/c



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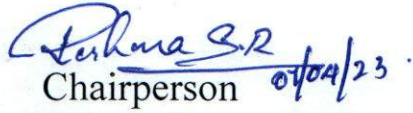
Date: 07/04/2023

Circular

A meeting of Saadhana (e-magazine) committee is conveyed on 13/04/2023 at 2.00 PM in the CSE seminar Hall. All the committee members are informed to attend the same without fail.

Agenda:

1. Assigning the department wise work to the coordinators.
2. Regarding the selection of the student coordinators.
3. Others if any.


Chairperson 07/04/23

(Saadhana e-magazine committee)


Principal

PRINCIPAL
R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203.Karnatak.

Copy to:-

- i. The Vice Chairman, RLJGI
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- iii. Director - HRD
- iv. Director - Admin., & R&D
- v. Principal
- vi. Vice Principal
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- ix. Admission Incharge
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- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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SAADHANA (E-MAGAZINE) COMMITTEE PROCEEDINGS OF THE MEETING

Meeting Name:	Minutes of Saadhana e-magazine committee		
Date of Meeting:	13-04-2023 (Thursday)	Meeting Reference number:	RLJIT/SEM/2022-23/04
		Time:	02.00 P.M to 03.00 P.M
Meeting Facilitator:	Prof. Reshma S R Assistant Professor, Department of Allied Sciences	Location:	CSE Seminar Hall

1. Meeting Agenda

1. Assigning the department wise work to the coordinators.
2. Regarding the selection of the student coordinators.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Prof. Reshma S R	Chairperson(Saadhana E - magazine Committee)	Present	
2.	Prof. Veena K	Member	Present	
3.	Prof. Shilpakala V	Member	Present	
4.	Prof. Shilpa T V	Member	Present	
5.	Mr. S Mohammed Ishaq	Student member	Present	
6.	Ms. Divyashree M	Student member	Present	

3. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Regarding the collection of department wise data required for the magazine.	Prof. Reshma S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V (ME)	2.15 PM
2.	Mr. S Mohammed Ishaq of 6 th sem CSE and Ms. Divyashree M of 2 nd sem CSE were nominated as student members of the committee.	-	2.30 PM



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Chairperson

(Saadhana E-magazine Committee)


Principal

PRINCIPAL

R.L. JALAPPA INSTITUTE OF TECHNOLOGY

Kodigehalli, Doddaballapur-561203.Karnataka

Place : Doddaballapur

Date: 13-04-2023

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



Date: 23/03/2023

Circular

A meeting of Saadhana (e-magazine) committee is convened on 27/03/2023 at 2.00 PM in the Allied Science staff room (CSE 333). All the committee members are informed to attend the same without fail.

Agenda:

1. Regarding the submission of the draft copy to the Principal.
2. Others if any.

Chairperson


(Saadhana e-magazine committee) 23/3/23



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SAADHANA (E-MAGAZINE) COMMITTEE

PROCEEDINGS OF THE MEETING

Meeting Name:	Regarding the submission of the draft copy to the Principal		
Date of Meeting:	27-03-2023 (Monday)	Meeting Reference number:	RLJIT/SEM/2022-23/03
		Time:	02.00 PM to 03.00 PM
Meeting Facilitator:	Prof. Reshma S R Assistant Professor, Department of Allied Sciences	Location:	Allied Science Staff Room (CSE 333)

1. Meeting Agenda

1. Submission of the draft of Saadhana e-newsletter.

2. Attendees list

S.L	Name	Designation	Present / Absent
1.	Prof. Reshma S R	Chairperson(Saadhana E – magazine Committee)	Present
2.	Prof. Veena K	Member	Present
3.	Prof. Shilpakala V	Member	Present
4.	Prof. Shilpa T V	Member	Present
5.	Mr. Mohammed Ishaq	Student Member	Present

3. Implementation of Previous meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Department wise data collected	Data collected successfully and the task is completed.	Completed.

4. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Combining the data collected by each department and submit the draft to the Principal.	Prof. Reshma S R	02.10 PM
2.	Student member is assigned to design newsletter using Canva software	Mr. Mohammed Ishaq, student member, 6 th sem CSE.	02.20 PM
3.	Discussed about some templates required to design the newsletter.	-	02.45 PM



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SAADHANA (E-MAGAZINE) COMMITTEE

Place : Doddaballapur

Prof. Reshma S R

Date: 27-03-2023

Reshma S.R.
(Chairperson) 27/3/23

Copy to:-

2. The Vice Chairman, RLJGI
3. The CEO, RLJGI
4. Director – HRD
5. Director – Admin., & R&D
6. Principal
7. Vice Principal
8. All the HoDs to circulate among the staff
9. Placement Officer, Librarian, Student Welfare Officer & PED
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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 17/02/2023

Circular

A meeting of Saadhana e-magazine committee is convened on 20/02/2023 at 10.45A.M. in the Allied science staff room (CSE 333). All the committee members are informed to attend the same without fail.

Agenda:

1. To gather the data required for the E – magazine.
2. Others if any

Chairperson


(Saadhana e-magazine committee)



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SAADHANA (E-MAGAZINE) COMMITTEE

PROCEEDINGS OF THE MEETING

Meeting Name:	Regarding the collecting the data required for Saadhana E - Magazine		
Date of Meeting:	20-02-2023 (Monday)	Meeting Reference number:	RLJIT/SEM/2022-23/02
		Time:	10.45 AM to 11.45 AM
Meeting Facilitator:	Prof. Reshma S R Assistant Professor, Department of Allied Sciences	Location:	Allied Science Staff Room (CSE 333)

1. Meeting Agenda

1. To gather the data required for the E – magazine.

2. Attendees list

S.L	Name	Designation	Present / Absent
1.	Prof. Reshma S R	Chairperson(Saadhana E - magazine Committee)	Present
2.	Prof. Veena K	Member	Present
3.	Prof. Shilpakala V	Member	Present
4.	Prof. Shilpa T V	Member	Present
5.	Mohammad Ishaq	Student Member	Absent

3. Implementation of Previous meeting

S.L	Agenda	Status of Implementation	Remarks
1.	Allocation of members of the committee	Nominated successfully and the task is completed.	Completed.

4. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Regarding the collection of department wise data required for the magazine.	Prof. Reshma S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V(ME)	11.00 AM
2.	And also discussed about pattern in which editors have to rearrange the data	-	11.30 AM
3.	31-03-2023 is fixed as the last date to get the data from the faculties.	-	11.40 AM



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SAADHANA (E-MAGAZINE) COMMITTEE

Place : Doddaballapur

Prof. Reshma S R

Date: 20-02-2023

Reshma S.R
(Chairperson) 20/2/23

Copy to:-

2. The Vice Chairman, RLJGI
3. The CEO, RLJGI
4. Director – HRD
5. Director – Admin., & R&D
6. Principal
7. Vice Principal
8. All the HoDs to circulate among the staff
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11. All Superintendents (Office, Accounts, Exam)
12. Hostel Wardens (Boys & Girls Hostel)
13. PA to Principal
14. o/c



Date: 13/02/2023

Circular

A meeting of Saadhana (e-magazine) committee is convened on 16/02/2023 at 03.00 P.M. in the Principal's chamber. All the committee members are informed to attend the same without fail.

Agenda:

1. Reframing of Members of Saadhana (e-magazine) committee to continue the activities for the academic year 2022-23.
2. Others if any

Chairperson

Keshava S. P.
13/2/23
(Saadhana e-magazine committee)



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SAADHANA (E-MAGAZINE) COMMITTEE

PROCEEDINGS OF THE MEETING

Meeting Name:	Reframing the Saadhana e-magazine committee members		
Date of Meeting:	16-02-2023 (Thursday)	Meeting Reference number:	RLJIT/SEM/2022-23/01
		Time:	03.00 P.M to 03.45 P.M
Meeting Facilitator:	Prof. Reshma S R Assistant Professor, Department of Allied Sciences	Location:	Principal's Chamber

1. Meeting Agenda

1. To reframe the members of the committee.

2. Attendees list

S.L	Name	Designation	Present / Absent
1.	Dr. P. Vijayakarthish	Principal	Present
2.	Dr. Shivaprasad K M	Vice-Principal	Present
3.	Prof. Reshma S R	Chairperson(Saadhana E - magazine Committee)	Present
4.	Prof. Veena K	Member	Present
5.	Prof. Shilpakala V	Member	Present
6.	Prof. Shilpa T V	Member	Present
7.	Mr. Mohammed Ishaq	Student member	Present

3. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Principal nominated the above faculties as the members of the Saadhana E-magazine committee.	-	3.15 PM
2.	Mohammed Ishaq of 6 th sem CSE was nominated as student member of the committee.	-	3.30 PM

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SAADHANA (E-MAGAZINE) COMMITTEE

Place : Doddaballapur

Prof. Reshma S R

Reshma S R
(Chairperson) - 16/2/23

Date: 16-02-2023

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



Date: 17/11/2022

Circular

A meeting of Saadhana (e-magazine) committee is conveyed on 23/11/2022 at 03.00 P.M. in the Principal's chamber. All the committee members are informed to attend the same without fail.

Agenda:

1. Regarding the verification of the gathered data.
2. Completion of the page design of the e-magazine.
3. Others if any

Chairperson

Venak
17/11

(Saadhana e-magazine committee)



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SAADHANA (E-MAGAZINE) COMMITTEE PROCEEDINGS OF THE MEETING

Meeting Name:	Minutes of Saadhana e-magazine committee		
Date of Meeting:	23-11-2022 (Wednesday)	Meeting Reference number:	RLJIT/SEM/2021-22/02
		Time:	03.00 PM to 4.00 P.M
Meeting Facilitator:	Prof. Veena K Assistant Professor, Department of Computer Science & Engineering	Location:	Principal's Chamber

1. Meeting Agenda

1. Regarding the verification of the data collected for the E – magazine.
2. Completion of the page designing of the e - magazine.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. Sreenivas Reddy M	Principal	Absent	—
2.	Dr. Shivaprasad K M	Vice-Principal	Absent	—
3.	Prof. Veena K	Chairperson(Saadhana E - magazine Committee)	Present	
4.	Prof. Kavya S R	Member	Present	
5.	Prof. Shilpakala V	Member	Present	
6.	Prof. Shilpa T V	Member	Present	
7.	Mr. S Mohammed Ishaq	Student member	Present	
8.	Ms. Deeksha M	Student member	Present	

3. Points discussed during the Meeting

S.L	Points discussed	Professor/ Student assigned to complete the Task	Time Stamp
1.	Verification of the data collected for the E – magazine.	Prof. Kavya S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V (ME)	03.00 PM
2.	Page designing work has been distributed to student coordinators.	Mr. S Mohammed Ishaq Ms. Deeksha M	03.45 AM



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Place : Doddaballapur
Date: 23-11-2022

Prof. Veena K

Veena K
23/11
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 18/05/2022

Circular

A meeting of Saadhana (e-magazine) committee is conveyed on 23/05/2022 at 2.00 PM in the ECE seminar Hall. All the committee members are informed to attend the same without fail.

Agenda:

1. Regarding the selection of the student coordinators.
2. Assigning the department wise work to the coordinators.
3. Others if any.

Chairperson

(Saadhana e-magazine committee)



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SAADHANA (E-MAGAZINE) COMMITTEE PROCEEDINGS OF THE MEETING

Meeting Name:	Minutes of Saadhana e-magazine committee		
Date of Meeting:	23-05-2022 (Wednesday)	Meeting Reference number:	RLJIT/SEM/2021-22/01
		Time:	02.00 PM to 3.00 P.M
Meeting Facilitator:	Prof. Veena K Assistant Professor, Department of Computer Science & Engineering	Location:	ECE Seminar Hall

1. Meeting Agenda

1. Regarding the selection of the student coordinators.
2. Assigning the department wise work to the coordinators.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. Sreenivas Reddy M	Principal	Absent	-
2.	Dr. Shivaprasad K M	Vice-Principal	Absent	-
3.	Prof. Veena K	Chairperson(Saadhana E - magazine Committee)	Present	
4.	Prof. Kavya S R	Member	Present	
5.	Prof. Shilpakala V	Member	Present	
6.	Prof. Shilpa T V	Member	Present	
7.	Mr. S Mohammed Ishaq	Student member	Present	
8.	Ms. Deeksha M	Student member	Present	

3. Points discussed during the Meeting

S.L	Points discussed	Professor/ Student assigned to complete the Task	Time Stamp
1.	Mr. S Mohammed Ishaq and Ms. Deeksha M of 4 th sem CSE was nominated as student members of the committee.	-	02.15 PM



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2.	Regarding the collection of department wise data required for the magazine.	Prof. Kavya S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V (ME)	02.30 PM
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Place : Doddaballapur

Date: 23-05-2022

Prof. Veena K

Veena K
23/5
(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 09/04/2021

Circular

A meeting of Saadhana e-magazine committee is conveyed on 15/04/2021 at 10.45 AM in the ECE Seminar Hall. All the committee members are informed to attend the same without fail.

Agenda:

1. Regarding the verification of the data collected for the E – magazine.
2. Completion of the page designing of the e - magazine.
3. Others if any

Chairperson

Veerak
9/4

(Saadhana e-magazine committee)



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SAADHANA (E-MAGAZINE) COMMITTEE PROCEEDINGS OF THE MEETING

Meeting Name:	Minutes of Saadhana e-magazine committee		
Date of Meeting:	15-04-2021 (Thursday)	Meeting Reference number:	RLJIT/SEM/2020-21/02
		Time:	10.45 AM to 11.45 AM
Meeting Facilitator:	Prof. Veena K Assistant Professor, Department of Computer Science & Engineering	Location:	ECE Seminar Hall

1. Meeting Agenda

1. Regarding the verification of the data collected for the E – magazine.
2. Completion of the page designing of the e - magazine.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. Sreenivas Reddy M	Principal	Absent	—
2.	Dr. Shivaprasad K M	Vice-Principal	Absent	—
3.	Prof. Veena K	Chairperson(Saadhana E - magazine Committee)	Present	
4.	Prof. Kavya S R	Member	Present	
5.	Prof. Shilpakala V	Member	Present	
6.	Prof. Shilpa T V	Member	Present	
7.	Mr. Bharath M	Student member	Present	
8.	Ms. Jahnvi D S	Student member	Present	

3. Points discussed during the Meeting

S.L	Points discussed	Professor/ Student assigned to complete the Task	Time Stamp
1.	Verification of the data collected for the E – magazine.	Prof. Kavya S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V (ME)	10.45 AM
2.	Page designing work has been distributed to student coordinators.	Mr. Bharath M Ms. Jahnvi D S	11.30 AM



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Place : Doddaballapur

Prof. Veena K

Veena K
15/4
(Chairperson)

Date: 15-04-2021

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 04/01/2021

Circular

A meeting of Saadhana (e-magazine) committee is conveyed on 07/01/2021 at 03.00 P.M. in the Principal's chamber. All the committee members are informed to attend the same without fail.

Agenda:

1. Reframing of Members of Saadhana (e-magazine) committee to continue the activities for the academic year 2020-21.
2. Assigning the department wise work to the coordinators.
3. Regarding the selection of the student coordinators.
4. Others if any

Chairperson

Venkat
4/1

(Saadhana e-magazine committee)



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SAADHANA (E-MAGAZINE) COMMITTEE PROCEEDINGS OF THE MEETING

Meeting Name:	Minutes of Saadhana e-magazine committee		
Date of Meeting:	07-01-2021 (Thursday)	Meeting Reference number:	RLJIT/SEM/2020-21/01
		Time:	03.00 P.M to 04.00 P.M
Meeting Facilitator:	Prof. Veena K Assistant Professor, Department of Computer Science & Engineering	Location:	Principal's Chamber

1. Meeting Agenda

1. To reframe the members of the committee.
2. Assigning the department wise work to the coordinators.
3. Regarding the selection of the student coordinators.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. Sreenivas Reddy M	Principal	Present	
2.	Dr. Shivaprasad K M	Vice-Principal	Present	
3.	Prof. Veena K	Chairperson(Saadhana E - magazine Committee)	Present	
4.	Prof. Kavya S R	Member	Present	
5.	Prof. Shilpakala V	Member	Present	
6.	Prof. Shilpa T V	Member	Present	
7.	Mr. Bharath M	Student member	Present	Bharath M.
8.	Ms. Jahn timer D S	Student member	Present	Jahn timer D.S.

3. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Principal nominated the above faculties as the members of the Saadhana E-magazine committee.	-	3.15 PM
2.	Mr. Bharath M and Ms. Jahn timer D S of 5 th sem CSE was nominated as student members of the committee.	-	3.30 PM



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3.	Regarding the collection of department wise data required for the magazine.	Prof. Kavya S R (Allied Sciences) Prof. Veena K (CSE) Prof. Shilpakala V (ECE) Prof. Shilpa T V (ME)	3.45 PM
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Place : Doddaballapur

Date: 07-01-2021

Prof. Veena K


(Chairperson)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director – Admin., & R&D
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
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- xiii. o/c