



Sri Devaraj Urs Educational Trust (R.), Tamaka, Kolar
R.L. JALAPPA INSTITUTE OF TECHNOLOGY
[Affiliated to VTU, Approved by AICTE, Recognized by Govt. of Karnataka]
Kodigehalli, Doddaballapur – 561203, Bangalore Rural District.,

Date: 01/06/2023

Circular

A meeting of Media Publicity committee is conveyed on 03/06/2023 at 11.30 A.M. in the Conference hall. All the committee members are informed to attend the same without fail.

Agenda:

1. General Discussion.
2. Others if any

Chairperson

(Media Publicity committee)

PRINCIPAL
R.L. JALAPPA INSTITUTE OF TECHNOLOGY
Kodigehalli, Doddaballapur-561203.Karnataka.



R.L.JALAPPA INSTITUTE OF TECHNOLOGY
DODDABALLAPUR - 560123
Bengaluru (Rural), Karnataka, India
Approved by AICTE, New Delhi | Affiliated to VTU, Belagavi
website : <https://rljit.in> | email : principal@rljit.in | Fax:080-27625380
Media Publicity Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Media Publicity committee		
Date of Meeting:	03/06/2023	Meeting Reference number:	RLJIT/MPC/2022-23/03
		Time:	11.30 AM
Meeting Facilitator:	Prof. Nagesh H C Asst. Professor, M E.	Location:	Conference Hall

1. Meeting Agenda

1. General Discussion About The Roles And Responsibilities.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. P Vijayakarthish	Principal	Present	
2.	Prof. Nagesh H C	Chairperson (Media Publicity committee)	Present	
3.	Dr. Madhu Chandra G	Member Secretary	Present	
4.	Prof. Vinay Kumar Y B	Member	Present	
5.	Prof. Meenakshi H	Member	Present	
6.	Mr. Madan T L	Student	Present	
7.	Mr. Nikhil T	Student	Present	

3. Implementation of Previous MPC meeting

Agenda	Status of Implementation	Remarks
Discussions held regarding Handling Public Relations activities of the college in major domains.	Successfully Continuing with the Public Relations activities till date.	Continuing



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4. Points discussed during the Meeting			
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	The chair person thanked Dr. Madhu Chandra G, Prof. Vinay Kumar Y B and Prof. Meenakshi H also the student volunteers for their support in coordinating to handling the public relations activities.	Prof. Nagesh H C and along with committee members are manages the media relations of the institute and keeps the media updated with the happenings at the institute	11.30AM
2.	No other Grievances were reported	-	11:50 AM

Place : Doddaballapur

Date: 03-06-2023

Prof. Nagesh H C


(Chairperson MPC)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director Admin & R&D.
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 26/04/2023

Circular

A meeting of Media Publicity committee is conveyed on 28/04/2023 at 11.00 A.M. in the Conference hall. All the committee members are informed to attend the same without fail.

Agenda:

1. General Discussion
2. Others if any

Chairperson

(Media Publicity committee)

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Media Publicity Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Media Publicity committee		
Date of Meeting:	28/04/2023	Meeting Reference number:	RLJIT/MPC/2022-23/02
		Time:	11.00 AM
Meeting Facilitator:	Prof. Nagesh H C Asst. Professor, M E.	Location:	Conference Hall

1. Meeting Agenda

1. General Discussion About The Roles And Responsibilities.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. P Vijayakarthish	Principal	Present	
2.	Prof. Nagesh H C	Chairperson (Media Publicity committee)	Present	
3.	Dr. Madhu Chandra G	Member Secretary	Present	
4.	Prof. Vinay Kumar Y B	Member	Present	
5.	Prof. Meenakshi H	Member	Present	
6.	Mr. Madan T L	Student	Present	
7.	Mr. Nikhil T	Student	Present	



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Media Publicity Committee

3.Implementation of Previous MPC meeting		
Agenda	Status of Implementation	Remarks
Discussions held regarding to Coordinate the admission process and Publishing and communicating the events of college to stakeholders.	Successfully Completed on 25 th April 2023.	Completed.

4. Points discussed during the Meeting			
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	The chair person thanked Dr. Madhu Chandra G, Prof. Vinay Kumar Y B and Prof. Meenakshi H also the student volunteers for their support in coordinating and promotions through social media in all the directions.	Prof. Nagesh H C and along with committee members are to be Handle Public Relations activities of the college in major domains.	11.00AM
2.	No other Grievances were reported	-	11:20 AM

Place : Doddaballapur

Date: 28-04-2023

Prof. Nagesh H C

(Chairperson MPC)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director Admin & R&D.
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 28/12/2022

Circular

A meeting of Media Publicity committee is conveyed on 30/12/2022 at 11.30 A.M. in the Conference hall. All the committee members are informed to attend the same without fail.

Agenda:

1. Members of Media Publicity committee to continue the activities for the academic year 2022-23.
2. Others if any

Chairperson

(Media Publicity committee)

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Media Publicity Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Media Publicity committee		
Date of Meeting:	30/12/2022	Meeting Reference number:	RLJIT/MPC/2022-23/01
		Time:	11.30 AM
Meeting Facilitator:	Prof. Nagesh H C Asst. Professor, M E.	Location:	Conference Hall

1. Meeting Agenda

- Members of Media Publicity committee to continue the activities for the academic year 2022-23 and other related issues.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. M Sreenivasa Reddy	Principal	Present	
2.	Prof. Nagesh H C	Chairperson (Media Publicity committee)	Present	
3.	Dr. Madhu Chandra G	Member Secretary	Present	
4.	Prof. Vinay Kumar Y B	Member	Present	
5.	Prof. Meenakshi H	Member	Present	
6.	Mr. Madan T L	Student	Present	
7.	Mr. Nikhil T	Student	Present	

3. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Framed the Media Publicity committee for the academic year 2022-23, consisting of the above mentioned committee members.	-	11.30AM



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2.	Discussions held regarding to Coordinate the admission process and Publishing and communicating the events of college to stakeholders.	Prof. Nagesh H C and along with committee members have to begin the admission process, circulates and advertise the same in social media platform. .	11:40 AM
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Place : Doddaballapur

Prof. Nagesh H C

Date: 30/12/2022


(Chairperson MPC)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director Admin & R&D.
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 26/03/2022

Circular

A meeting of Media Publicity committee is conveyed on 28/03/2022 at 11.00 A.M. in the Conference hall. All the committee members are informed to attend the same without fail.

Agenda:

1. General Discussion
2. Others if any

Chairperson

(Media Publicity committee)

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Media Publicity Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Media Publicity committee		
Date of Meeting:	28/03/2022	Meeting Reference number:	RLJIT/MPC/2021-22/02
		Time:	11.00 AM
Meeting Facilitator:	Prof. Nagesh H C Asst. Professor, M E.	Location:	Conference Hall

1. Meeting Agenda

1. General Discussion About The Roles And Responsibilities.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. M Sreenivasa Reddy	Principal	Present	
2.	Prof. Nagesh H C	Chairperson (Media Publicity committee)	Present	
3.	Dr. Madhu Chandra G	Member Secretary	Present	
4.	Prof. Vinay Kumar Y B	Member	Present	
5.	Prof. Meenakshi H	Member	Present	
6.	Mr. Madan T L	Student	Present	
7.	Mr. Nikhil T	Student	Present	

3.Implementation of Previous MPC meeting

Agenda	Status of Implementation	Remarks
Discussions held regarding to Coordinate the admission process and Publishing and communicating the events of college to stakeholders.	Successfully Completed on 24 th March 2022.	Completed.



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Media Publicity Committee

4. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	The chair person thanked Dr. Madhu Chandra G, Prof. Vinay Kumar Y B and Prof. Meenakshi H also the student volunteers for their support in coordinating and promotions through social media in all the directions.	Prof. Nagesh H C and along with committee members are to be Handle Public Relations activities of the college in major domains.	11.00AM
2.	No other Grievances were reported	-	11:20 AM

Place : Doddaballapur

Date: 28/03/2022

Prof. Nagesh H C

(Chairperson MPC)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director Admin & R&D.
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
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Date: 28/09/2021

Circular

A meeting of Media Publicity committee is conveyed on 30/09/2021 at 11.30 A.M. in the Conference hall. All the committee members are informed to attend the same without fail.

Agenda:

1. Members of Media Publicity committee to continue the activities for the academic year 2021-22.
2. Others if any

Chairperson

(Media Publicity committee)

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Media Publicity Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Media Publicity committee		
Date of Meeting:	30/09/2021	Meeting Reference number:	RLJIT/MPC/2021-22/01
		Time:	11.30 AM
Meeting Facilitator:	Prof. Nagesh H C Asst. Professor, M E.	Location:	Conference Hall

1. Meeting Agenda

1. General Discussion About The Roles And Responsibilities.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. M Sreenivasa Reddy	Principal	Present	
2.	Prof. Nagesh H C	Chairperson (Media Publicity committee)	Present	
3.	Dr. Madhu Chandra G	Member Secretary	Present	
4.	Prof. Vinay Kumar Y B	Member	Present	
5.	Prof. Meenakshi H	Member	Present	
6.	Mr. Madan T L	Student	Present	
7.	Mr. Nikhil T	Student	Present	

3. Implementation of Previous MPC meeting

Agenda	Status of Implementation	Remarks
Discussions held regarding Handling Public Relations activities of the college in major domains.	Successfully Continuing with the Public Relations activities till date.	Continuing



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4. Points discussed during the Meeting			
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	The chair person thanked Dr. Madhu Chandra G, Prof. Vinay Kumar Y B and Prof. Meenakshi H also the student volunteers for their support in coordinating to handling the public relations activities and promoting the events in different disciplines.	Prof. Nagesh H C and along with committee members are manages the media relations of the institute and keeps the media updated with the happenings at the institute levels.	11.30AM
2.	No other Grievances were reported	-	11:50 AM

Place : Doddaballapur

Date: 30/09/2021

Prof. Nagesh H C

(Chairperson MPC)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director Admin & R&D.
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
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Kodigehalli, Doddaballapur - 561203, Bangalore Rural District.,

Date: 18/02/2021

Circular

A meeting of Media Publicity committee is conveyed on 22/02/2021 at 11.00 A.M. in the Conference hall. All the committee members are informed to attend the same without fail.

Agenda:

1. General Discussion
2. Others if any

Chairperson


(Media Publicity committee)


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Media Publicity Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Media Publicity committee		
Date of Meeting:	22/02/2021	Meeting Reference number:	RLJIT/MPC/2020-21/02
		Time:	11.00 AM
Meeting Facilitator:	Prof. Nagesh H C Asst. Professor, M E.	Location:	Conference Hall

1. Meeting Agenda

1. General Discussion About The Roles And Responsibilities.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. M Sreenivasa Reddy	Principal	Present	
2.	Prof. Nagesh H C	Chairperson (Media Publicity committee)	Present	
3.	Dr. Madhu Chandra G	Member Secretary	Present	
4.	Prof. Vinay Kumar Y B	Member	Present	
5.	Prof. Meenakshi H	Member	Present	
6.	Mr. Madan T L	Student	Present	
7.	Mr. Nikhil T	Student	Present	

3. Implementation of Previous MPC meeting

Agenda	Status of Implementation	Remarks
Discussions held regarding to Coordinate the admission process and Publishing and communicating the events of college to stakeholders.	Successfully Completed on 20 th Feb 2021.	Completed.




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Media Publicity Committee

4. Points discussed during the Meeting			
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	The chair person thanked Dr. Madhu Chandra G, Prof. Vinay Kumar Y B and Prof. Meenakshi H also the student volunteers for their support in coordinating and promotions through social media in all the directions.	Prof. Nagesh H C and along with committee members are to be Handle Public Relations activities of the college in major domains.	11.00AM
2.	No other Grievances were reported	-	11:20 AM

Place : Doddaballapur

Date: 22/02/2021

Prof. Nagesh H C


(Chairperson MPC)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director Admin & R&D.
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c



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Date: 28/09/2020

Circular

A meeting of Media Publicity committee is conveyed on 30/09/2020 at 11.30 A.M. in the Conference hall. All the committee members are informed to attend the same without fail.

Agenda:

1. Framing of Members of Media Publicity committee to continue the activities for the academic year 2020-21.
2. Others if any

Chairperson

(Media Publicity committee)

PRINCIPAL

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Media Publicity Committee

PROCEEDINGS OF THE MEETING

Meeting Name:	Media Publicity committee		
Date of Meeting:	30/09/2020	Meeting Reference number:	RLJIT/MPC/2020-21/01
		Time:	11.30 AM
Meeting Facilitator:	Prof. Nagesh H C Asst. Professor, M E.	Location:	Conference Hall

1. Meeting Agenda

1. Framing of Members Media Publicity committee to continue the activities for the academic year 2020-21 and other related issues.

2. Attendees list

S.L	Name	Designation	Present / Absent	Signature
1.	Dr. M Sreenivasa Reddy	Principal	Present	
2.	Prof. Nagesh H C	Chairperson (Media Publicity committee)	Present	
3.	Dr. Madhu Chandra G	Member Secretary	Present	
4.	Prof. Vinay Kumar Y B	Member	Present	
5.	Prof. Meenakshi H	Member	Present	
6.	Mr. Madan T L	Student	Present	
7.	Mr. Nikhil T	Student	Present	



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Media Publicity Committee

3. Points discussed during the Meeting			
S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Framed the Media Publicity committee for the academic year 2020-21, consisting of the above mentioned committee members.	-	11.30AM
2.	Discussions held regarding to Coordinate the admission process and Publishing and communicating the events of college to stakeholders.	Prof. Nagesh H C and along with committee members have to begin the admission process, circulates and advertise the same in social media platform. .	11:40 AM

Place : Doddaballapur

Prof. Nagesh H C

Date: 2020-21

(Chairperson MPC)

Copy to:-

- i. The Vice Chairman, RLJGI
- ii. The CEO, RLJGI
- iii. Director – HRD
- iv. Director Admin & R&D.
- v. Principal
- vi. Vice Principal
- vii. All the HoDs to circulate among the staff
- viii. Placement Officer, Librarian, Student Welfare Officer & PED
- ix. Admission Incharge
- x. All Superintendents (Office, Accounts, Exam)
- xi. Hostel Wardens (Boys & Girls Hostel)
- xii. PA to Principal
- xiii. o/c