



# R.L.JALAPPA INSTITUTE OF TECHNOLOGY

DODDABALLAPUR - 560123

Bengaluru (Rural), Karnataka, India

Approved by AICTE, New Delhi | Affiliated to VTU, Belagavi

website : <https://rljit.in> | email : [principal@rljit.in](mailto:principal@rljit.in) | Fax:080-27625380

## NAAC/NBA Steering Committee

### Proceedings of the NAAC/ NBA Steering Committee

<b>Meeting Name:</b>	NAAC and NBA Steering committee Meeting		
<b>Date of Meeting:</b>	17/04/2023 (Monday)	<b>Meeting Reference number:</b>	RLJIT/PAC/2022-2023/03
		<b>Time:</b>	2.00 pm to 3.00 pm
<b>Meeting Facilitator:</b>	Dr. P. Vijayakarthish Principal, RLJIT	<b>Location:</b>	Board Room

#### 1. Meeting Agenda

- Preparations towards NAAC and NBA
- Status review of NAAC and NBA.
- Importance of NAAC and NBA .
- Submission of IIQA in September-2023

#### 2. Attendees list

S.L	Name	Designation	Present / Absent
1.	Dr.P.Vijayakarthish	Principal and Chairperson	Present
2	Dr.Shivaprasad	Vice Principal	Present
3.	Dr.Natchadalingam	HOD-Data Science	Present
4.	Dr.Anilkumar	HOD-ECE	Present
5.	Dr. Hanumanthe Gowda	HOD-Mech	Present
6.	Dr.Murali.G	HOD-CSE	Present
7.	Dr.Manjunath. BN	IQAC Co-ordinator	Present
8.	Dr.Shivaprasad	Vice Principal	Present

#### 3. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Principal welcomed all the members and reviewed the progress made in	All HODs	2.05 pm



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	the NAAC and NBA.		
2.	Principal told all the HODs to conduct review the NAAC and NBA progress and NAAC Application should be submitted by September-2023.	All HODs	2.10 pm
3	Principal told the HODs to appoint the Dept NAAC and NBA Progress and prepare the NAAC SSR Report.	All HODs	2.30. pm
4.	NAAC Co-ordinator Dr.Shivaprasad told IIQA Submisison should be made in the month of September.	All HODs	2.35 pm
5	Principal requested all HODs to review the vision, Mission,PEO and PSO.	All HODs	2.40 pm
6.	NBA Co-ordinator has told that 2 Professors has to be appointed in the CSE Dept to fulfill the faculty Cadre ratio for CSE Dept.	All HODs	2.45 pm

**PRINCIPAL**  
R.L. JALAPPA INSTITUTE OF TECHNOLOGY  
Kodigehalli, Doddaballapur-561203,Karnataka.

**Place : Doddaballapur**

**Date: 17/04/2023**

**Dr. P. Vijayakarthish.**  
**(Principal, Chairperson)**

#### Copy to:-

- The Vice Chairman, RLJGI
- The CEO, RLJGI
- Director – HRD
- Director – Quality of academic and R&D
- Vice Principal
- All the HoDs to circulate among the staff
- Placement Officer, Librarian, Student Welfare Officer & PED



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## NAAC/NBA Steering Committee

### Proceedings of the NAAC/ NBA Steering Committee

<b>Meeting Name:</b>	NAAC and NBA Steering committee Meeting		
<b>Date of Meeting:</b>	20/05/2022	<b>Meeting Reference number:</b>	RLJIT/NBA/NAAC/2021-2022/02
		<b>Time:</b>	2.00 pm to 3.00 pm
<b>Meeting Facilitator:</b>	Dr. M.Sreenivasa Reddy Principal, RLJIT	<b>Location:</b>	Board Room

#### 1. Meeting Agenda

- Review of NAAC and NBA Progress
- Requirements for NAAC and NBA
- Submission dates for NAAC and NBA

#### 2. Attendees list

S.L	Name	Designation	Present / Absent
1.	Dr.M.Sreenivasa Reddy	Principal and Chairperson	Present
2.	Dr.Manjunatha BN	IQAC Co-ordinator.	Present
3.	Dr.Anilkumar	Member	Present
4.	Dr. Hanumanthe Gowda	Member	Present
5.	Dr.Murali.G	Member	Present
6	Dr.Harish	Member	Present
7	Dr.Shivaprasad	Member	Present
8	Mr.Thirumalesh	Member	Present

#### 3. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Principal welcomed all the members.	All HODs	2.05 pm
2.	All the HODs have given detailed	All HODs	2.10 pm



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**NAAC/NBA Steering Committee**

	progress made in each criteria in NAAC.		
3	Principal has requested everyone to submit the requirements for NAAC and NBA.	All HODs	2.30. pm
4.	NAAC Co-ordinator Dr.Shivaprasad has mentioned that submission of NAAC will be in the month of September -2023.	All HODs	2.35 pm
5	Principal has requested all HODs to check the Faculty cadre ratio properly for NAAC and NBA	All HODs	2.40 pm
6.	The meeting ended with thanks to everyone .	All HODs	2.45 pm

**Place : Doddaballapur**

**Date: 20/05/2022**

**Dr. M.Sreenivasa Reddy**  
**(Principal, Chairperson)**

**Copy to:-**

- viii. The Vice Chairman, RLJGI
- ix. The CEO, RLJGI
- x. Director – HRD
- xi. Director – Quality of academic and R&D
- xii. Vice Principal
- xiii. All the HoDs to circulate among the staff
- xiv.Placement Officer, Librarian, Student Welfare Officer & PED
- xv. Admission Incharge
- xvi.All Superintendents (Office, Accounts, Exam)



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## NAAC/NBA Steering Committee

### Proceedings of the NAAC/ NBA Steering Committee

<b>Meeting Name:</b>	Programme Assessment Committee (PAC) Meeting		
<b>Date of Meeting:</b>	17/07/2021	<b>Meeting Reference number:</b>	RLJIT/NAAC/NBA/2020-2021/01
		<b>Time:</b>	2.00 pm to 3.00 pm
<b>Meeting Facilitator:</b>	Dr. M.Sreenivasa Reddy Principal, RLJIT	<b>Location:</b>	Board Room

#### 1. Meeting Agenda

- Steering committee roles and responsibilities.
- Steering committee importance
- Importance of NAAC Committee.
- Others if any

#### 2. Attendees list

S.L	Name	Designation	Present / Absent
1.	Dr.M.Sreenivasa Reddy	Principal and Chairperson	Present
2.	Mr.Manjunatha BN	IQAC Co-ordinator.	Present
3.	Dr.Anilkumar	Member	Present
4.	Dr. Hanumanthe Gowda	Member	Present
5.	Dr.Murali.G	Member	Present
6	Dr.Harish	Member	Present
7	Dr.Shivaprasad	Member	Present
8	Mr.Thirumalesh	Member	Present
9			
10			



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### NAAC/NBA Steering Committee

#### 3. Points discussed during the Meeting

S.L	Points discussed	Professor assigned to complete the Task	Time Stamp
1.	Principal welcomed all the Committee members	All HODs	2.05 pm
2.	Principal has briefed about the importance of Steering committee and formed the committee members .		
2.	Principal has identified Mr.KM Shivaprasad as NAAC Co-ordinator	All HODs	2.10 pm
3	Principal told the importance of the NAAC and its various committees.	All HODs	2.30. pm
4	Principal requested all HODs to identify one Dept NAAC and NBA Co-oprdinators	All HODs	2.40 pm
5.	The meeting ended with thanks to everyone .	All HODs	2.45 pm

Place : Doddaballapur

Date: 17/07/2021

Dr. M.Sreenivasa Reddy  
(Principal, Chairperson)

#### Copy to:-

- xvii. The Vice Chairman, RLJGI
- xviii. The CEO, RLJGI
- xix. Director – HRD
- xx. Director – Quality of academic and R&D
- xxi. Vice Principal
- xxii. All the HoDs to circulate among the staff
- xxiii. Placement Officer, Librarian, Student Welfare Officer & PED
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- xxv. All Superintendents (Office, Accounts, Exam)