



(A Unit of Sri Devaraj Urs Educational Trust, Kolar)  
**R. L. JALAPPA INSTITUTE OF TECHNOLOGY**

(Affiliated to VTU, Belagavi and Approved by AICTE, New Delhi)  
Doddaballapur-561203, Bangalore Rural



Date: 29/11/2021

## Website Committee

### **Circular**

A meeting is held for Website committee members on 29/11/2021, at 2.00 pm in the Conference Hall. All the committee members are informed to attend the same without fail.

#### **Agenda:**

- Updating data in the website
- Discussion website design
- Others if any

Chairperson  
Prof. Lokesh Yadhav B R  
Assistant Professor,  
Department of Mechanical Engineering

PRINCIPAL  
R.L. JALAPPA INSTITUTE OF TECHNOLOGY  
Kodigehalli, Doddaballapur-561203.Karnataka.



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**Office of the Principal**

Ph:080-27625381 Extn :202,Email : principal@rljit.in



## PROCEEDINGS OF THE COLLEGE WEBSITE COMMITTEE MEETING

<b>Meeting Name:</b>	<b>Minutes of Website Committee Meeting with Committee members</b>		
<b>Date of Meeting:</b>	29-11-2021	<b>Meeting Reference number:</b>	RLJIT/2021/01
		<b>Time:</b>	02:00 PM to 03:30 PM
<b>Meeting Facilitator:</b>	Prof. Lokesh Yadhav B R Assistant Professor, ME	<b>Location:</b>	Conference Room

### 1. Meeting Agenda

- Updating data in the website
- Discussion website design
- Others if any

### 2. Attendees list

Sl. No	Name	Designation	Present / Absent
1	Prof. Lokesh Yadhav B R	Assistant Professor, ME	Present
2	Prof. Vinay Kumar Y B	Assistant Professor, CSE	Present
3	Prof. Nandish. N	Assistant Professor, ECE	Present
4	Prof. Kavya S R	Assistant Professor, Allied Science	Present
5	Mr. Sumantha D M	Student, Dept. of ME	Present
6	Ms. Divya Shre DM	Student Dept. of ECE	Present
7	Mr. Shashank	Student Dept. of CSE	Present



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3. Points discussed during the Meeting			
Sl. No.	Points discussed	Professor assigned to complete the Task	Time Stamp
1	Discussed about making the Gradient in the college logo.	Prof. Vinay Kumar Y B	02:20 AM
2	Drone video photo shoot	Prof.. Lokesh Yadhav B R, Prof. Nandish N	02:30 AM
3	To keep the college premises Clean and tide	Prof. Kavya S R	02:40 AM
4	Allocation of timings for the different departments photoshoot	Prof.. Lokesh Yadhav B R, Prof. Vinay Kumar Y B	03:00 PM
5	Coordination with students	Student coordinators	03.05PM

**Chair person**  
**Website Committee**

**Place : Doddaballapur**

**Date: 29-11-2021**

Copy to:-

- The IQAC
- The Staff members
- o/c

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Date: 21/03/2022

## Website Committee

### Circular

A meeting is held for website committee members on 21/03/2022, at 10:00 AM in the Conference Hall. All the committee members are informed to attend the same without fail.

#### Agenda:

- To collect the information from all the Departments and sections
- Others if any

Chairperson

Prof. Lokesh Yadhav B R  
Assistant Professor  
Dept. of ME

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## PROCEEDINGS OF THE COLLEGE WEBSITE COMMITTEE MEETING

Meeting Name:	Minutes of Website Committee Meeting with Committee members		
Date of Meeting:	21-03-2022	Meeting Reference number:	RLJIT/2022/01
		Time:	10:00 A.M to 12:30 PM
Meeting Facilitator:	Prof. Lokesh Yadhav B R Assistant Professor, ME	Location:	Conference Room

### 1. Meeting Agenda

- To collect the information from all the Departments and sections
- Others if any

### 2. Attendees list

Sl. No	Name	Designation	Present / Absent
1	Prof. Lokesh Yadhav B R	Assistant Professor, ME	Present
2	Prof. Vinay Kumar Y B	Assistant Professor, CSE	Present
3	Prof. Nandish. N	Assistant Professor, ECE	Present
4	Prof. Kavya S R	Assistant Professor, Allied Science	Present
5	Mr. Sumantha D M	Student, Dept. of ME	Present
6	Ms. Divya Shre DM	Student Dept. of ECE	Present
7	Mr. Shashank	Student Dept. of CSE	Present



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**3. Implementation of Previous Website Status Review meeting**

Sl. No.	Agenda	Status of Implementation	Remarks
1.	Drone photoshoot for college website	Task is completed Successfully	Completed

**4. Points discussed during the Meeting**

Sl. No.	Points discussed	Professor assigned to complete the Task	Time Stamp
1	To collect the Red cross information details.	Prof. Vinay Kumar Y B	11:20 AM
2	To collect Library information	Prof. Nandish. N	11:30 AM
3	To collect NSS information details	Prof. Kavya S.R	11:40 AM
4	To collect information from sports	Prof. Lokesh Yadhav B R and Student Coordinators	12:00 PM

Chair person  
Website Committee

Place : Doddaballapur

Date: 21-03-2022

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Date: 09/06/2023

### Website Committee

#### **Circular**

A meeting is held for website committee members on 09/06/2023, at 2.00 pm in the Conference Hall. All the committee members are informed to attend the same without fail.

#### **Agenda:**

- Upgradation of the website design and layout
- Review of website data, updated if needed.
- Others if any



Chairperson

Dr. Lokesh Yadhav B R  
Assistant Professor  
Dept. of ME



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9/06/2023



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## PROCEEDINGS OF THE COLLEGE WEBSITE COMMITTEE MEETING

Meeting Name:	Minutes of Website Committee Meeting with Committee members		
Date of Meeting:	09-06-2023	Meeting Reference number:	RLJIT/2023/01
		Time:	02:00 P.M to 03:30 PM
Meeting Facilitator:	Dr. Lokesh Yadhav B R Assistant Professor, ME	Location:	Conference Room

### 1. Meeting Agenda

1. To discuss regarding the first review of college website.
2. Others if any

### 2. Attendees list

SL No	Name	Designation	Present / Absent
1	Prof. Lokesh Yadhav B R	Assistant Professor, ME	Present
2	Prof. Vinay Kumar Y B	Assistant Professor, CSE	Present
3	Prof. Nandish. N	Assistant Professor, ECE	Present
4	Prof. Kavya S R	Assistant Professor, Allied Science	Present
5	Mr. Hemanth	Student, Dept. of ME	Present
6	Ms. Tharuna Shree	Student Dept. of ECE	Present
7	MS. Rashmi	Student Dept. of CSE	Present

### 3. Implementation of Previous Website Status Review meeting

Sl. No.	Agenda	Status of Implementation	Remarks
1.	Information collected from all departments	Task is completed Successfully	Completed





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**4. Points discussed during the Meeting**

Sl. No.	Points discussed	Professor assigned to complete the Task	Time Stamp
1	New layout Design and Development	Dr. Lokesh Yadhav B R	02:10AM
2	CSE Department, Red cross details to be checked	Prof. Vinay kumar Y B	02:20 AM
3	ECE Department, Library details to be checked	Prof. Nandish. N	02:30 AM
4	Allied Science Department details to be checked	Prof. Kavya S.R	02:40 AM
5	Mechanical Engineering Department and other details to be checked	Dr. Lokesh Yadhav B R	03:00 PM

**Chair person**  
**Website Committee**

**Place : Doddaballapur**

**Date: 09-06-2023**

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